

Longwood University
Staff Advisory Committee Minutes
February 17, 2013, 1:30-3:00 pm
Ruffner 103

Mary Jo Stockton called the meeting to order.

Members Present: Freddie Adcock, Debbie Bruce, Mike Burke, Whitney Curtis, Allison Dobson, Ray Heinrich, Hannah Ledger, Cameron Patterson, Tracy Shook, Mary Jo Stockton, Carolyn Vaughan, Della Wickizer

Members Absent: Grant Avent, Tara Carr, Angie Covert, Sam Gilliam, Marissa Musumeci

January 2013 Minutes were approved.

OLD BUSINESS:

*SAC Chair Committee Reports:

Safety Committee – no meeting

Presidential Search – Have not had a reply from Ken Copeland on email sent

Sustainability Committee – will meet in March and will have a speaker

*Welcome Committee- no meeting

*Crock Pot Cook-Off- is scheduled Monday, March 25 from 12:30 pm to 1:30 pm in the Nance and Lewis Rooms in Dorrill Dining Hall. Was brought up about the use of the funds from the cook-off, in past used for scholarships for employees or employees children. Several ideas to increase advertisement of it, possibly a Book Fund to help numerous scholarship candidates with fees for books, could we limit it to staff only. Freddie Adcock was selected to research guidelines for the Book Fund.

*Communication Studies Recognition pictures will be posted to the website soon.

*New members were discussed to replace Sam Gilliam and Tara Carr. Members were asked to have a list for the next meeting and to be asking selective members about joining.

NEW BUSINESS:

*Recognition – was suggested for the Help Desk and the Library. Mary Jo and Tracy to prepare a list of past departments that have been recognized.

*Professional Development Committee: Daphne Norton, past Staff Advisory President has campaigned a Professional Development Committee, emails to be sent out soon (March 7) encouraging all departments to participate and have more staff attend this presentation, breakfast to be included.

CLOSED SESSION:

*Emails – None

There being no further business, the meeting was adjourned at 2:03 pm. Our next meeting will be Thursday, March 21, at 1:30 pm in Ruffner 103.

Respectfully submitted,

Tracy S. Shook