

Longwood University

Staff Advisory Committee Minutes

April 17, 2013 ~ 1:30-3:00pm
Ruffner 103

Call to Order – Angie Covert, Co-Chair

Members Present: Freddie Adcock, Cameron Patterson, Ray Heinrich, Debbie Bruce, Carolyn Vaughan, Hannah Ledger, Mary Jo Stockton, Allie Dobson, Marissa Musumeci, and Angie Covert

Members Absent: Grant Avent, Tara Carr, Sam Gilliam, Tracy Shook, Della Wickizer, Whitney Curtis, Mike Burke

March 2013 minutes were approved.

OLD BUSINESS:

*SAC Chair Committee Reports:

Safety Committee – no report

Presidential Search – We have a president. Taylor Revely will be starting June 1st.

Sustainability committee – no report

Bylaws – Mary Jo ran the changes by Ken Copeland and President Connelly. Motion to approve by Cameron Patterson and seconded by Ray Heinrich – all approved. These changes were to change the way the committee is formed. This will make the ratio equal for AP & Classified members. We will post these changes on the Insider.

New members – Discussed members Sam Gilliam & Tara Carr. Motion was made to remove them and it was seconded. All approved. Discussed names to add: Ben Jones, Faith Pence and Allison Allgood, Kat Raborn, Matt McWilliams, Cocheyse Gilliam, and Kelly Rhoades. We will think of AP and classified names and bring them to the next meeting (May16th) and vote on them. Have a list to Mary Jo by May 1st.

Welcome Committee – no report

BOV Representative – Mary Jo emailed President Connelly and Ken Copeland about why we don't have a representative on the BOV. President Connelly said that the SAC has done great things this year. She also said that there are no public university in the commonwealth with no staff member as a BOV Representative. This is just her thoughts. It was suggested that we also ask the Rector of the BOV. We will let the President know what we are doing.

Professional Development – OSHA Training 8am – Blackwell. Embracing Change 1:30pm in the Lee Grand Dining Room. The May event is Supervisor Training and Bullying in the Workplace.

Cook-Off – Need new date – May 20th – Aramark donated cups , spoons, and napkins. Have bake sale during the cook-off. Everybody bring something to sell – i.e. cookies, brownies, etc.

NEW BUSINESS

*Next Recognition – The next recognition will be the Cashiering office – we will set date at next meeting.

Treasurer Report – Cameron said there is \$2604.00 left in the operating budget. We will give Professional Development \$1000 for their programs. Ice Cream Social – we will check finances and maybe do a “Welcome to Longwood” and invite the new president. Cam and Allie will talk to the President office and see if when he is available. Cam also reported that we have \$652.00 in the agency account for scholarships. We will sale baked goods at the cook off .

CLOSED SESSION

No emails

There being no further business, the meeting was adjourned about 2:30pm. Our next meeting will be Thursday, May 16th at 1:30pm in Ruffner 103.

Respectfully submitted,

Angie Covert
Co-Chair