

Longwood University
Staff Advisory Committee Minutes

May 15, 2013, 1:30-3:00 pm

Ruffner 103

Angie Covert called the meeting to order.

Members Present: Freddie Adcock, Grant Avent, Angie Covert, Allison Dobson, Ray Heinrich, Hannah Ledger, Marissa Musumeci, Cameron Patterson, Tracy Shook, Mary Jo Stockton, Shannon Meador sat in for Della Wickizer

Members Absent: Debbie Bruce, Mike Burke, Tara Carr, Whitney Curtis, Sam Gilliam, and Carolyn Vaughan.

April 2013 Minutes were approved.

OLD BUSINESS:

*SAC Chair Committee Reports:

Safety Committee – no meeting

Sustainability Committee – no meeting

*By Laws – Updated on the website and were featured in *The Insider*

*New Members – discussed potential new members. Mary Jo took a list and would email list to committee members to be voted on at next meeting. Also discussed Officers for the upcoming year:

Hannah Ledger and Allison Dobson as Co-Chairs, Debbie Bruce - Secretary, Cam Patterson – Budget, Marissa Musumeci – Web Master and Whitney Curtis as Vice Chair. These will be voted on at the next meeting.

*BOV Representative –President Connelly was contacted and she agreed to work with SAC on having a representative at BOV meetings, she also acknowledged our hard work on the Staff Advisory Committee.

*Welcome Committee- no meeting/no new updates

*Crockpot-Cook-off – Event was cancelled

*Professional Development Committee-

-Movies coming up in June

-Scholarships – only 2 people had signed up, need a fundraiser for scholarships. It was discussed that we could give out 5 scholarships out of the funds we already have.

NEW BUSINESS:

*Recognition – The next recognition was mentioned to recognize Cashiering/Student Accounts department. Angie to contact Bruce Jenkins for a date and time.

*Executive Council 2014 –

-Intercollegiate Athletic Council – appointment by President (on website), wants a SAC representative for the council that meets last Tuesday of each month at 3:30 pm. Marissa Musumeci was chosen to represent the Staff Advisory Committee

-Ice Cream Social – discussed a date for the ice cream social, June 24 – 28th at 2:30 to 3:30 pm. Allison to check with the President's Office on a date and Aramark Dining Services to provide the ice cream for the social.

CLOSED SESSION:

*Emails – None

There being no further business, the meeting was adjourned at 2:15 pm. Our next meeting will be Thursday, June 20, at 1:30 pm in Ruffner 103. President Reveley to attend the next meeting.

Respectfully submitted,

Tracy S. Shook