

Longwood University Staff Advisory Committee

Meeting Agenda

April 21, 2022 | 1:30 p.m. | Rotunda 103

Call to Order- Kylie Dyer, Chair

Confirmation of Quorum- Dustyn Hall, Secretary

- **Present:** Cathy Carter, Lisa Mooney, Nicole Gilson, Robin Gregory, Ashley Long, Kylie Dyer, Billy Tucker, Cheri Shideler, Denise Hill, Kirsten Bowen, Katie Trammell, and Dustyn Hall
- **Absent:** Ashley Crute and Roxanne Martin

Virtual & Committee Open Forum

- A faculty member expressed concerns around reserving whole parking lots because it causes stress on lots and then the lots reserved remain empty. We will forward this concern to Matt McGregor and Louise Waller.
- Could we send a note to the Faculty Senate about the book fund requests we have been receiving from faculty? Faculty are not eligible for the SAC Book Fund because they are faculty.
- The potholes behind Hiner and Coyner are getting bigger and bigger.
- Where does the parking fund money go? Where is it and what does it do?
- Could someone explain the difference between the types of university funding? There is local, state, E&G, SGA, student fees, Foundation, and Trust funds, etc.

QEP Update from Dr. Pam Tracy

- Dr. Tracy gave an update on all things QEP, including the topic that was selected, the rest of the process, and a timeline of reaccreditation.

Treasurer's Report- Roxanne Martin, Treasurer

- No changes

Old Business

- Traveling Elwood suggestions box
 - Working with Roxanne to finalize details.
- Interested in holding office?
 - Current Chair, Treasurer, Secretary and Web Master positions will be open as those currently holding those roles will roll off of the committee in June.
 - Transition meetings will occur between our June and July meetings. Please also put your position documents in the Box.

New Business

- T-Shirt Fundraiser – Need someone who will be on the committee for 2022-2023 term to lead this effort
 - Project tabled until the new Committee is in place.
- Ice Cream Train—updates?
 - Thursday, May 12th from 12noon- 2PM
 - Every works a 30-minute shift.
 - Robin is the point of contact for the event. She will pick up and manage ice cream.
 - Ordered 150 assorted based off of Cookie Data
 - Committee shift sign-ups will go out via email.
 - Dustyn will make the flyer and Kylie will have Lisa send it out.
- Officer Transitions
 - Kylie will reach out to current officers after our May meeting to schedule transitions conversations.
- Membership Voting
 - 7 folks staying on the committee, and 8 to replace.
 - We are rescheduling our May meeting to May 26th at 1:30. We need to schedule the room and change it on the website.
 - New Member Meeting in May – Round 2 Nominations for Officers
 - Elections in June for Officers
 - The following persons have been nominated for membership by the Committee and will need to confirm whether they accept or deny their nomination. Bolded nominees are those who have accepted their nomination, and those whose names are stricken have declined their nomination.
 - **Sarina Hartman (AP-Admissions)**
 - **Daniel Cooper (C-Fire and Safety)**
 - **Samantha Dunn Miller (C-Library)**
 - **Carlton Hobbs (C-Library)**
 - **Tammy Benhoff (C-Printing, Post Office, and Real Estate)**
 - **John Hogge (C-ITS)**
 - **Michael Barnett (C-ITS)**
 - **Emily Davidson (AP-Teacher Prep)**
 - Nathan Gowdy (AP-Admissions)
 - Mather Butler (C-SGA)
 - Charlotte Pfamatter (AP-Admissions)
 - Riley Winkles (C-Registrar)
 - Jessi Znosko (AP-Honors)
 - Aaron Elder (AP-Campus Rec.)
 - Kayla Sedivey
 - Donna Simpson (C-HR)
 - Rachel Hulvey (C-Library)
 - ~~Ashley Jones (C-Alumni and Career Service)~~
 - ~~Erin Evans (C-Procurement)~~
 - ~~Jennifer Conkwright (C-Advancement)~~

Next Meeting

- **May 26th at 1:30PM**

Adjournment