

Longwood University Staff Advisory Committee

Meeting Agenda

January 20, 2022 | 1:30 p.m. | Rotunda 103

Call to Order- Kylie Dyer, Chair

Confirmation of Quorum- Dustyn Hall, Secretary

- **Present:** Kylie, Dustyn, Billy, Lisa, Kirsten, Nicole, Robin, Ashley Long, and Denise
- **Absent:** Roxanne, Ashley Crute, Katie, Cherri, and Cathy

Open Forum

- None

Treasurer's Report- Roxanne Martin, Treasurer

- No Change to Budget
 - \$2,370: Agency
 - \$978: Foundation

Old Business

- Response to Slippery Colonnades
 - Still waiting on an update though as we last heard, the leaves were cleared and there is a potential treatment that might occur on the sidewalks to make them less slick.
- Welcome Back Email
 - Happy New Year Email
 - Should go out next Wednesday, January 26th
 - Email will include:
 - Book Fund Reimbursement Deadline – March 30th before 5pm.
 - What is SAC?
 - Fundraising event details (maybe)
 - Link to website
 - Interested in serving?
- Book Fund Vote
 - We did not have quorum in order to vote, so we will look at that next meeting.
 - Vote to expand coverage of book fund reimbursement to include Longwood staff members who are taking courses at other schools.
- Traveling Elwood suggestions box
 - Still need to secure both Elwood and a suitcase.
- Potholes on Chambers Street
 - Kylie reached out to Dave Love, who has let the Committee know that the potholes are recurring because of a storm drain problem under the ground. They are going to complete some temporary patching, while Capital Planning awaits funding (most likely next year) to completely fix the root problem.

- Lancaster Chimes
 - No resolution yet—contact still in progress.

- SAC Interest Form
 - Review the interest form, do we need anything?
 - Current Interest Form: new members will be voted on and decided no later than mid-June. Membership is a two-year commitment with approval from your supervisor. Please email staffadvisorycommittee@longwood.edu with questions.

- Interested in holding office?
 - Current Chair, Treasurer, Secretary and Web Master positions will be open as those currently holding those roles will roll off of the committee in June.
 - Let's plan for each position to hold a transition meeting/ transition one-on-one with the person who will succeed them because transition has been an issue in the past.
 - The current plan is to hold elections in May and transition the new officers in June before the fiscal year ends.

- Fundraiser Ideas
 - Everyone please brainstorm some ideas before our next meeting. Without hosting some sort of fundraising event or program, we don't have money to replenish the Book Fund.

New Business

Committee Open Forum

- University Policy on Dress Code
 - What is the policy?
 - Jeans every Friday with Longwood spirit wear, except for the last Friday of the month in which you can wear jeans with whatever top you'd like.
 - Do some University leadership have the discretion to alter that policy for their divisions?
 - Lisa: there is some discretion but if certain folks want to alter the policy a bunch, then the policy should be altered altogether.
 - What's next?
 - Lisa: I will have a conversation with Louise about the policy and if the need to remind folks about that policy exists. Follow up to come at the next meeting.

Next Meeting

- February 17th at 1:30pm in Rotunda 103

Adjournment