

**Longwood University**  
**Staff Advisory Committee**  
**Minutes – November 14, 2007**  
**2:00 – 3:30 pm**

**Members present:** Louise Waller, Jennifer Conkwright, David Bennett, Bill Benninghove, Marty Gibson, Anita Harris, Pat Payne, Nancy Scruggs, Beverly Spain, Sharon Sercombe and Debra Wooding, Gayle Covington, and Tonya Smith

**Members absent:** Ellen Ranson

**Guests:** Master Plan Team: Mr. Dave Harnage and Ms. Nicole from Mosley Architects  
Jerry Jerome and Kelly Martin from Longwood Master Plan Office

Roll call was taken and a quorum was confirmed. Minutes from the October 17, 2007 meeting were reviewed and approved as submitted.

**Campus Master Plan**

Mr. Harnage began the master plan discussion by asking the committee what they felt Longwood needed in order to accommodate the projected student growth of up to 5600 students and to carry the University into the future. Many suggestions were offered:

- Outside seating and conversation areas
- Expand recycling efforts
- Creative parking solutions
- More lighting for safety
- Faculty and Staff Housing
- Transportation to golf course and new athletic fields
- More green space
- More handicap compliant
- Address smoking on perimeter of campus

Mr. Harnage continued the conversation by asking what we would like to see in downtown Farmville. Suggestions offered:

- Affordable convenience store
- Affordable places to eat
- Office / art supply store
- More Mom and Pop stores

Mr. Harnage asked that if we thought of anymore ideas to please contact him.

**New Business:**

**New Members**

The group discussed the list of people that had expressed interest in becoming part of the SAC. It was agreed that there were many good names presented and a very well diversified group. Two people, who were not staff, were also interested in joining the committee. The committee agreed to create an ad hoc position for a non-voting member that could provide feedback and insight from a stand point other than staff. In order to entice a 1500 hour person to join the committee, Ms Waller agreed to e-mail a list provided by HR. Once we had heard back from the 1500 hour employees Ms Waller would send out voting slips via e-mail. The results would be announced at the meeting in December.

## **Up-coming Events**

### **Athletic Throw give-a-way**

On 11/2/07 a throw was given away at the men's basketball game. Susan Sullivan was the recipient. Ms. Scruggs created a schedule listing all of the sports to help the committee keep track of the events they have given throws away at and ones they have not. The next give-a-way was scheduled for December 7 at the women's basketball game. Ms. Sercombe and Mr. Gibson agreed to staff this event for the committee.