

Longwood University
Staff Advisory Committee minutes
February 16, 2012 1:30pm
Ruffner 103

Keary Mariannino called the meeting to order.

Members Present: Ray Heinrich, Keary Mariannino, Sharon Perutelli, Jennifer Sawyer, Mary Jo Stockton, Freddie Adcock, Cynthia Thompson, Sam Gilliam, Hunter Swanson, and Della Wickizer

Members Absent: Tracy Shook, Angela Jackson, Angie Covert, Grant Avent, Rena Reynolds, PeeWee Baldwin, and Carolyn Higgins

New board member, Sam Gilliam, was welcomed.

The minutes from the meeting on January 19, 2012, were approved

Keary Mariannino gave an update on all the committee meetings she has been invited to attend as a representative for the Staff Advisory Committee:

- The Executive Council – Cancelled
- The Budget and Planning Committee – Budget calendar & definition sheets were distributed. Base Adequacy Funding is in this year's budget. The Student Success Center has been bumped up in priority.
- The Sustainability Committee – Keary was unable to make this meeting but reported that they discussed the sustainability speaker and he will be visiting classrooms while on campus.

OLD BUSINESS:

The scholarship application is ready to go out. Keary will check with Daphne on who should review the applications.

The next staff recognition event will be on February 27th at 10am in Bristow 211. Keary thanked Tracy Shook for getting the numbers. Keary has talked to Grant and Ieva about supplying the cookies.

There is no final count on the money raised for the Crockpot Cook Off yet. The event was a success and the committee has recommendations for next year's event including reducing the duration to 1 hour. Refunds were offered to those who came later when the food was low. Jayne Fanshaw sent a thank you email. It was suggested that a list of ingredients be supplied by the cooks to be displayed next to them during the event. Most people want to do the event again. Keary will check with Tiffany regarding how to deposit the money. Thank you notes have been sent to all the participants.

NEW BUSINESS:

Nominees are needed for committee members. Carolyn Higgins emailed to resign her position on the committee. Keary will go back to the list of names suggested at the previous meeting for candidates. Freddie supplied an additional nomination. Carolyn would have been rolling off at the end of this year so the new person would fill the remainder of her time and then sit on the committee for 2 years. Five more committee members will be rolling off at the end of this year and will need to be replaced.

Faculty/Staff recognition day has been approved for the Monday after graduation.

There being no further business, the meeting was adjourned at 2:30p.m. Our next meeting will be Thursday, March 16 at 1:30 p.m. in Ruffner 103.

Respectfully submitted,
Mary Jo Stockton