

Longwood University
Staff Advisory Committee Minutes
January 21, 2010, 1:30 p.m.
Ruffner, Room 103

Crystal Ragland called the meeting to order at 1:30 p.m. and attendance was taken.

Members Present: Brandi George, Jeff Gore, Amy Harris, Mike Janos, Jay Lynn, Kelly Martin, Daphne Norton, Crystal Ragland, Tiffany Dempsey, Donna Simpson, Rena Reynolds, Della Wickizer, Fletia Lewis, and Peggy Turner

Members Absent: Heather Milne, Mike Rentschler, and Eric Stoller

Minutes of the November 29, 2009, meeting were approved.

OLD BUSINESS:

Tiffany reported that 280 cookbooks were sold. There are still a few copies left which we will try to sell on campus and at games.

Tiffany stated that we need to appoint a panel of three people for the Scholarship Committee, excluding committee members. Please e-mail suggestions to Tiffany by January 31st. We would like to have at least 1 student and 1 staff member to fill 2 of the slots. It looks as though we will be able to offer \$900.00 scholarships.

Crystal reported that Eric would like to have some give-aways for the following basketball games:

Women's Basketball Game – January 31st at 2:00 p.m. – Crystal Ragland will work

Men's Basketball Game – February 2nd at 7:00 p.m. – Brandi George will work

Crystal shared last year's "Proposal for Staff/Faculty Appreciation Day" that was submitted to Kathy Worster to carry to the Board for approval. Everyone seemed to be in favor of the 1st proposal—"In lieu of the expensive morning snacks, lunch, games, and gifts, we suggest that the Longwood administration give recognition leave with pay for the entire day off." The date would be May 10th. Crystal will see that Kathy gets this request as soon as possible.

We discussed the furlough day that the state has mandated. We asked Della Wickizer to see if the Tuesday of Spring Break (March 9th) would be allowed. The university is closed on that Monday (March 8th), the beginning of Spring Break.

NEW BUSINESS:

Two new members were introduced. Rena Reynolds will be filling the place of Karen Fulcher, and Della Wickizer, the new Human Resources Director, is the HR representative. Her assistant, Fletia Lewis, accompanied her to the meeting.

Crystal reported that the Staff Advisory Committee will meet with the presidential candidates on Feb. 2nd, Feb. 4th, Feb. 9th, and Feb. 11th from 8:30-9:15 a.m. in Lankford, Amelia Room. Crystal asked us to solicit questions from staff in our respective departments to ask the candidates. These should be sent to Crystal by Tuesday, Jan. 26th. The 1st resume will be available on January 25th.

It was suggested that we have a staff Board of Visitors representative. Della was asked if she would see if we can have a staff representative to attend the Board's Friday meetings. She will also ask if they would allow us to rotate so everyone would get a chance to participate.

The next meeting will be February 18, 2010. REMINDER: We will be meeting in Ruffner, Rm. 103, January – June, 2010.

There being no further business, the meeting adjourned at 2:30 p.m.

Respectfully submitted,

Peggy C. Turner