

Longwood University
Staff Advisory Committee Minutes
April 15, 2010, 1:30 p.m.
Ruffner, Room 103

Crystal Ragland called the meeting to order at 1:30 p.m. and attendance was taken.

Members Present: Tiffany Dempsey, Brandi George, Jeff Gore, Jay Lynn, Keary Mariannino, Daphne Norton, Crystal Ragland, Eric Stoller, Peggy Turner, Della Wickizer

Members Absent: Grant Avent, Amy Harris, Mike Janos, Kelly Martin, Rena Reynolds, Mike Rentschler, and Donna Simpson

Minutes from the meeting on March 18, 2010, were approved.

OLD BUSINESS:

Tiffany reported that from the sale of our cookbook, scholarships were given to Cayla Camunas (student), Alyson Goff and April Godsey (degree-seeking staff members). Each scholarship recipient received \$500.00 for the 2010-2011 academic year.

Crystal talked about summer events. June is Safety Month, so we will coordinate refreshments with the Safety Committee's function sometime in June. We decided to have a Coffee Social in July and the Dessert Social in August (same as last year). Brandi will look at dates for these events.

For Dr. Cormier's farewell gift from the SAC, Daphne volunteered to get a frame for the picture and to have Tim Trent design a tag for the back listing the SAC Committee and all of the members. We will present it to her at the ice cream social. Everyone owes Daphne \$2.75.

For General Finnegan's welcome gift from the SAC, Daphne will receive Longwood items for a basket. Jeff will contact the bookstore for some items. Everyone else will look for items from their respective departments to add to the basket. We plan to have the gift placed on his desk for his first day, July 1st.

NEW BUSINESS:

Tiffany reported that Tim Trent can print calendars at a cost of \$4.00 each to us. We will sell them for \$8.00. These would be ready for sale around November 1st if we get the information in as soon as possible.

Crystal reported that as she will be rotating off of the committee, someone needs to take over the cards that we send to people who are ill, hospitalized, etc. Peggy Turner accepted this responsibility.

Three current members (Jeff Gore, Crystal Ragland, and Donna Simpson) will rotate off of the committee in July. We will need new members to fill those positions. Be thinking of some nominees for the next meeting.

Daphne reported that premium parking is to be eliminated. Employees are upset and asked for us to do something. This is something for the Parking Committee to discuss.

Daphne talked about children in the Workplace. Many employees have their children at work for long periods of time. There need to be rules in place for the safety and well-being of the children. Della will send a reminder to all employees of the policy that Longwood has in place regarding children in the workplace. They must be supervised and the employee must get approval from his/her supervisor beforehand.

There being no further business, the meeting adjourned at 2:15 p.m.

Our next meeting will be May 20th at 1:30 p.m. in Ruffner, Rm. 103.

Respectfully submitted,

Peggy C. Turner