

Longwood University
Staff Advisory Committee Minutes
August 19, 2010, 1:30 p.m.
Ruffner 103

Daphne Norton called the meeting to order at 1:30 p.m. and attendance was taken.

Members Present: Grant Avent, Tiffany Dempsey, Mike Janos, Kelly Martin, Keary Mariannino, Daphne Norton, Jennifer Sawyer, Eric Stoller, Hunter Swanson, Cynthia Thompson, and Reggie Marsh who sat in for Della Wickizer.

Members Absent: Brandi George, Amy Harris, Sharon Perutelli, Jay Lynn, Della Wickizer, and Peg Turner.

Minutes from the meeting on July 15, 2010, were approved.

OLD BUSINESS:

Daphne Norton discussed the success of the Recognition Celebration for the Grounds Department and the August 11 Tea Social. All agreed the overall intent to act as a morale booster was conveyed. The staff made suggestions of departments for the next recognition, which will be determined at a future meeting. All agreed the food was great. A thank you note was sent to Dr. Perkins.

Daphne continued the discussion on the Longwood Directory. It was determined that a .pdf version of the Directory does exist for faculty and staff members to print from the website, but that it would be best if departments had the option of buying a printed Directory with their own budgets. Daphne will talk to Kathy Worster about this prior to the next meeting.

Tiffany Dempsey gave an update on the calendar and scholarship application. Additional dates to include were discussed, including Board of Visitors meetings, the Heart of Virginia Festival, LCVA Art Openings, etc. Tim Trent continues to work on pictures with a template to follow. Changes to the scholarship application questions were discussed. Tiffany asked members to send their ideas for new questions. It was also noted that there is a need to include an area for parental information if the applicant is a dependent of a Longwood staff member.

Daphne passed on information from Jay Lynn about the SAC website. The move to RedDot is still in progress and hopefully will be officially operational by September or October. There was a question about transferring photos to RedDot and whether or not it was feasible, but it was determined that it is possible to upload the photos to RedDot.

NEW BUSINESS:

Daphne Norton discussed the Halloween Bash scheduled for October 29th and called for volunteers to assist with the preparation. Amy Harris and Brandi George had previously volunteered. Keary Mariannino also volunteered. Discussion continued as to the various judging categories and the number allowed to participate in the group category. A limit of 5 in the group category was determined. Judge selection was discussed. Daphne encouraged all Committee members to dress up! Further planning to follow.

As a member of the Faculty/Staff Campaign Committee, Daphne asked for 100% participation from the Staff Advisory Committee to lend a positive example to our peers. She encouraged everyone to give and said, per the University Advancement Office, if the goal of the campaign to met, the President has approved a day off.

Amy Harris was absent, so Daphne gave an update on the SAC e-mails. We received a very nice thank you note for the social, and also received a suggestion to talk with the Parent's Council to help us with our scholarship. Daphne agreed to look into this.

In order to maintain anonymity, the SAC committee went into closed session to discuss emails directed to the website of concerns, comments, and suggestions.

There being no further business, the meeting adjourned at 2:30 p.m.

Our next meeting will be on September 16, 2010 at 1:30 p.m. in Ruffner 103.

Respectfully submitted, Jennifer Sawyer