

Longwood University
Staff Advisory Committee Minutes
September 16, 2010, 1:30 p.m.
Ruffner 103

Daphne Norton called the meeting to order at 1:30 p.m. and attendance was taken.

Members present: Grant Avent, Jay Lynn, Kelly Martin, Daphne Norton, Rena Reynolds, Jennifer Sawyer, and Peggy Turner

Members absent: Tiffany Dempsey, Brandi George, Amy Harris, Keary Mariannino, Sharon Perutelli, Eric Stoller, Hunter Swanson, Cynthia Thompson, and Della Wickizer

Minutes from the meeting on August 19 were not able to be approved because there was no quorum. Minutes will be sent via e-mail to be approved.

OLD BUSINESS:

Daphne Norton continued discussion on the Halloween Bash, which will take place on Friday, October 29th. Dr. Ken Perkins and Kathy Worster have both agreed to be judges for the costume contest, but one more judge still needs to be chosen. Dr. Dee Jones and Dr. Chuck Ross were two of the suggestions offered. They will be contacted and offered the role as a judge for the Halloween Bash. Prizes for the winners are still being collected, but 4 or 5 tickets for the Holiday Dinner will be included. And lastly, the announcement of the participation goal for the Faculty/Staff Campaign will be made during this social. More ideas and suggestions for the Halloween Bash will be discussed at our next meeting.

Jennifer Sawyer gave an update on the Staff Advisory Committee Calendar. A template of the calendar was received and passed around for members to view and critique. If you missed the meeting and would like to view the calendar, or if you have suggestions for picture and/or date changes, please contact Tiffany Dempsey or Jennifer Sawyer. A thorough review of the calendar will be completed, and then changes will be made. Once the calendar is finalized, it will go to print. The goal is to have the calendar completed for Oktoberfest.

Jay Lynn gave a brief update on the website. The transition to RedDot is still in progress, and will be complete soon.

NEW BUSINESS:

Daphne Norton informed the committee that the budget for this year has been approved. The current budget is \$5,365.00. Also, the faculty/staff appreciation day has been approved.

Daphne Norton also informed the committee that Mike Janos has moved to DC for a new job, and his position in the Staff Advisory Committee needs to be replaced. She mentioned that Carolyn Higgins volunteered her time to the committee if there was ever an opening, so Daphne will invite her to join us.

In order to maintain anonymity, the SAC committee went into closed session to discuss emails directed to the website of concerns, comments, and suggestions.

There being no further business, the meeting adjourned at 2:00 p.m.

Our next meeting will be October 21, 2010 at 1:30 p.m. in Ruffner 103.

Respectfully submitted,

Jennifer Sawyer