

Longwood University
Staff Advisory Committee Minutes
October 21, 2010, 1:30 p.m.
Ruffner 103

Daphne Norton called the meeting to order at 1:30 p.m. and attendance was taken.

Members Present: Grant Avent, Tiffany Dempsey, Brandi George, Amy Harris, Carolyn Higgins, Jay Lynn, Kelly Martin, Keary Mariannino, Daphne Norton, Rena Reynolds, Jennifer Sawyer, Eric Stoller, Hunter Swanson, Cynthia Thompson, and Peg Turner. Lisa Mooney attended the meeting in place of Della Wickizer.

Members Absent: Sharon Perutelli and Della Wickizer.

Daphne Norton introduced Carolyn Higgins, our new Staff Advisory Committee member who is replacing Mike Janos. Everyone introduced themselves and welcomed her to the group.

Minutes from the meeting on September 16, 2010, were approved.

OLD BUSINESS:

Daphne thanked all the members who volunteered their time to help with the President's Welcome on Thursday, October 7. The committee received a thank you note from the President's Office, and she read that out loud.

Daphne mentioned that she was unable to submit the Parent's Council grant on time, but we will plan to try again next year.

The Halloween Bash will take place on Friday, October 29 and details on the logistics of the event were discussed among the members. Daphne will ask Sharon Sercombe to be the emcee for the event. The judges for the costume contest are Dr. Ross, Dr. Perkins, and Kathy Worster. The categories for the costume contest include "scariest," "most original," and "group prize." There will be a limit of five people to the group prize. There needs to be a total of 14 prizes for the costume contest, which will include Holiday Dinner tickets, season passes for athletics (Eric Stoller is working on this), a Barnes & Noble gift card, and some other smaller prizes to be determined. Last year there was a haunted house, which was run by student workers. We will be doing that again this year, but student workers are still being determined.

Tiffany Dempsey gave an update on the calendar. Both Jennifer Sawyer and Tiffany have reviewed the first proof and made changes. Once they receive the next proof with the changes, they will be sent to Dennis Sercombe in Public Relations to review. The calendar will be ready before Thanksgiving.

NEW BUSINESS:

Daphne Norton received an invitation to join the Executive Council meetings, which take place on the first Wednesday of every month. This is exciting news because they are beginning to take the Staff Advisory Committee seriously.

Daphne Norton announced that the Faculty/Staff Campaign met their goal of 40% and more! Cricket Morris and Alyson Goff will make this announcement, along with the date of our day off, at the Halloween Bash.

And lastly, Kathy Worster joined the meeting to discuss the Holiday Calendar for next year. She presented two versions of the calendar. The first version included faculty/staff members using more of their personal leave time for the holidays, while the second version did not. It was unanimous among the SAC members to choose the second version. Kathy also talked about the upcoming SACS Accreditation, which is coming up in 2013. They are planning to revisit all of Longwood's policies to try and streamline the process. She welcomed any suggestions for improvement.

There being no further business, the meeting adjourned at 2:30 p.m.

Our next meeting will be November 18, 2010 at 1:30 p.m. in Ruffner 103.

Respectfully submitted, Jennifer Sawyer