

**Longwood University**  
**Staff Advisory Committee Minutes**  
**February 17, 1:30 p.m.**  
**Ruffner 103**

Daphne Norton called the meeting to order and attendance was taken.

**Members Present:** Daphne Norton, Delia Wickizer, Tiffany Dempsey, Brandi Gulgas, Amy Harris, Carolyn Higgins, Jay Lynn, Kelly Martin, Sharon Perutelli, Rena Reynolds, Eric Stoller, Hunter Swanson, Cynthia Thompson, ,

**Members Absent:** Grant Avent, Keary Mariannino, Jennifer Sawyer, Peggy Turner

Minutes from the meeting on January 20, 2011, were approved.

Daphne Norton announced that Peggy Turner has resigned from the Staff Advisory Committee due to health reasons. According to the By-Laws, the committee will fill the position, but all agreed to wait until June. She asked that we start thinking of new people to fill the upcoming vacant positions. The plan is to come up with new members during the month of April, and to compile a list in May.

Daphne Norton thanked Eric Stoller for helping to set up the basketball shoot out competition for the Faculty/Staff Appreciation event. The staff members won the competition and received hats as their prize. Everyone agreed that it was a positive event for both the faculty and staff.

**OLD BUSINESS:**

Tiffany Dempsey gave an update on the calendar. 75 calendars were printed and 72 of the calendars have been sold. We've made \$1,200. There are still some funds left over from the cookbook sales too. Due to a limited budget, it was decided to keep some seed money for next year and to give 2 scholarships valued at \$350. An article was written on the SAC calendar in the Rotunda. The committee agreed to do another fundraiser for next year. It was suggested by Della Wickizer to order shirts, or possibly offer a challenge to have a t-shirt design made, and to sell the t-shirt with the best design. Everyone thanked Tiffany for her hard work.

Daphne Norton gave an update on all the committee meetings she has been invited to attend as a representative for the Staff Advisory Committee:

- The Executive Council presented a lot of ideas for the marking statement, and the Staff Advisory Committee's ideas were also incorporated as well.
- The Budget and Planning Committee is still working on how to allocate the stimulus money. There was discussion on buying a chartering bus in order to meet NCAA regulations. This would give Longwood an opportunity to get our name out there.
- The Sustainability Committee decided to continue their meetings, and formed three sub-committees.

**NEW BUSINESS:**

Kathy Worster sent a new dress code suggestion, which included wearing Longwood apparel and jeans for one Friday a month. This would promote more Longwood pride. Della Wickizer is currently working on this policy.

Daphne Norton brought up discussion about our participation in the tentative Faculty/Staff Appreciation Week. We will work with Matt McGregor to come up with other ideas, in addition to the golf outing, to make all faculty and staff feel appreciated. Concerns over the tentative date were discussed, and it may need to be changed. Discussion about the Appreciation day being after commencement will be handled with Kathy Worster.

***In order to maintain anonymity, the SAC committee went into closed session to discuss emails directed to the website of concerns, comments, and suggestions.***

The committee discussed becoming a member of the Virginia Governmental Employees Association, and decided that it would be a good idea to send an e-mail. Becoming a member would give the Staff Advisory Committee a voice.

Daphne Norton talked about our next event, which will be Safety Day in June once the academic year is over.

There being no further business, the meeting adjourned at 3:00 p.m.

Our next meeting will be Thursday, March 17 at 1:30 p.m. in Ruffner 103. (note: the meeting was rescheduled for March 24<sup>th</sup>)

Respectfully submitted,

Jennifer Sawyer