

Sexual Misconduct Policy Disclosures:

A Guide for Responsible Employees at Longwood University

While employed by the University, if someone discloses behaviors to you of sexual misconduct, sexual assault, sexual harassment, discrimination, dating and relationship violence, or stalking, please take the following steps:

Listen	Refer	Report
<ul style="list-style-type: none">• Confirm the persons safety and medical welfare.• Provide nonjudgmental support. Avoid questions that suggest blame or show doubt.• Respond with compassion and sensitivity.	<ul style="list-style-type: none">• Review reporting options with the person (both the right to file a complaint with law enforcement and the right to file a complaint with Longwood University Title IX Staff.• Direct the person to on-campus confidential resources and the Campus Advocate.• Share off-campus resources.	<ul style="list-style-type: none">• Explain your obligation to report the information shared.• Contact the Title IX Coordinator to report the information: Office: (434)-395-2751 Mobile: (434)-808-9439• Online Form: https://cm.maxient.com/reportingform.php?LongwoodUniv&layout_id=6• Note: As a Responsible Employee, you are obligated to report what you know.

Reporting Options

In addition to the Office of Title IX, you may also report to law enforcement:

Longwood University Police Department

Phone: (434) 395-2091 Office Location: Dorrill Dining Hall, Ground Floor.

Online reporting: <http://www.longwood.edu/police/reportacrime.htm>

LUPD can also assist with contacting the appropriate law enforcement agency for incidents that occur off-campus.

To report an incident to the Title IX Coordinator at Longwood University:

Sasha Johnson, CHES — Title IX Coordinator

Phone: (434) 395-2751, Mobile: (434) 808-9439, Website:

<http://www.longwood.edu/studentconduct/say-something/>

Email: titleix@longwood.edu Office Location: Lancaster Hall, G08L

A Title IX staff member will contact the person who may have experienced sexual misconduct to share information about available options and resources. It is the choice of the person who may have experienced sexual misconduct whether or not to meet with Title IX staff.

On-Campus Confidential Resources

Students who wish to report an incident or speak to someone about what happened and desire that the details of the incident be kept confidential, should speak with staff members of the following Confidential Reporting Options who will maintain confidentiality. Counseling and Psychological Services (CAPS) staff is available to assist students free of charge.

- University Health Center: Longwood Landings, 106 Midtown Ave, Farmville, VA; Phone: (434) 395-2102, <http://www.longwood.edu/health/>

- Counseling and Psychological Services (CAPS): Health and Fitness Center, Upper Level; Phone: (434) 395-2409, <http://www.longwood.edu/counseling>

- WellTrack App
 - WellTrack is a self-help app that provides well-being information, mental health tracking, coping strategies, and a one click (touch-to-call) connection to Longwood's Mental Health Crisis Support Line.

Off-Campus Confidential Resources

Longwood University has an established Cooperative Agreement with an off-campus crisis resource agency to provide services for student, faculty and staff, who wish to utilize off-campus confidential crisis resources.

- Southside Center for Violence Prevention 24 hour Hotline: (888) 819-2926

In addition, students may go off-campus to speak with clergy, chaplains, and non-Longwood

affiliated counselors, who will also keep reports made to them confidential as allowed by law.

Other Off-Campus Resources

- Virginia Sexual Assault Hotline: 1-800-838-8238
- National Sexual Assault Hotline: 1-800-656-HOPE
- Centra Southside Community Hospital: 434-392-8811
- Farmville Police Department: 434-392-3332
- Prince Edward County Sheriff's Department: 434-392-8101