

UPC Meeting Minutes  
Tuesday, October 26, 2021, 3:30pm  
Martinelli Boardroom

President Reveley called the meeting to order at 3:33pm. The following members were present:

Dr. Lee Bidwell	Dr. Roger Byrne	Ms. Jennifer Cox
Ms. Jennifer Fraley	Dr. Elif Guler	Mr. Dustyn Hall
Mr. Carl Harvey	Dr. William Holliday	Ms. Victoria Kindon
Dr. Leigh Lunsford	Mr. Matt McGregor	Ms. Michelle Meadows
Mr. Jonathan Page	Mr. Cameron Patterson	Dr. JoEllen Pederson
Dr. Jeannine Perry	Dr. Tim Pierson	Mr. Justin Pope
Dr. Lissa Power-deFur	Pres. Taylor Reveley	Dr. Brent Roberts
Dr. David Shoenthal	Dr. Lara Smith	Ms. Louise Waller
Ms. Kim Wingo	Ms. Teresa Dodson, Recorder	

Also present were – Ms. Ashley Leslie and Dr. Pam Tracy

Absent were – Ms. Lauren Bender, Ms. Robin Gregory, Dr. Emily Heady, Ms. Susan Hines, Ms. Courtney Hodges, Mr. Mark Kendrick, Dr. Chris Kukkk, Ms. Catherine Mobley, Dr. Tim O’Keefe, Mr. Cameron O’Brion, Ms. Anne Patterson, Dr. Dawn Schwartz

President Reveley opened the meeting by welcoming everyone back to an in person UPC meeting, reminding everyone that the last time the UPC met in person was January 2020.

The minutes from the [April 27, 2021](#) UPC meeting were approved as submitted.

The [UPC Charter updates](#) were approved as submitted.

President Reveley discussed Covid and the ups and downs in dealing with it. He stated that life of campus in the recent months have felt spirited with Oktoberfest coming back. He acknowledged that athletics event attendance is good, and the fall athletic season has been successful thus far. Other spirited events that he mentioned were the Baliles Center opening at Hull Springs and the construction kick off of the Joan Perry Brock Center. The Foundation Board met last week, and Longwood’s endowment has officially reached the 100 million dollar mark. He added that the endowment has doubled in less than a decade. President Reveley thanked Courtney Hodges and her staff for their work on reaching this positive milestone. He continued by talking about our enrollment, indicating that Longwood’s **total** enrollment is up 3.2% as compared to the fall before Covid (Fall 2019).

### Committee Reports

Assessment Committee - The assessment report was given by Dr. Lee Bidwell. Dr. Bidwell discussed the reason for the change on [University Assessment Policy 1018](#). The change was approved as submitted and will move forward to the Board for final approval.

Compliance Committee – Dr. David Shoenthal announced that Longwood’s reaffirmation process has officially begun. The reaffirmation leadership team has met and the process is underway. The compliance writing team is meeting with Dr. Shoenthal on a regular basis ensuring the first set of standards are covered and reviewed. The QEP portion will be presented by Pam Tracy later in the meeting.

Technology Committee – Ms. Victoria Kindon sat in for Mark Kendrick and Susan Hines because both were tied up with 1<sup>st</sup> day of registration demands. Ms. Kindon discussed landlines, their future, and the need for

future upgrade. The people who support the telephone system are nearing retirement, and it is time to look at what the future will look like. An outside company has been hired to help guide Longwood through this process. A recommendation and a plan should be complete by the end of the academic year.

Purchasing Committee – Ms. Kim Wingo discussed that Cat Mobley is in the process of retiring. Within the Academic Affairs unit procurement has been centralized and the unit is looking at ways to save money. Ms. Wingo has been working with Mr. Russ Carmichael in reviewing how the copier situation could be enhanced to save money and ease the process with contracts. Mr. Matt McGregor talked about the hiring of the new Material Management position. Approval for the position was recently given and the position should be filled in the next several months. This position will help enhance the centralized procurement model that the University is trying to achieve.

Finance Committee – Dr. Leigh Lunsford thanked all who attended the budget forum on October 25<sup>th</sup> and said that a link to the Zoom recording would be sent out to the campus community soon.

University Diversity Council – Mr. Jonathan Page reported that the Council completed its draft of the Diversity Strategic Plan at the end of spring 2021 and the BOV is expected to review the plan and give it their approval at the December meeting. Dr. Naomi Johnson, who was co-chair last year stepped down in July. Dr. JoEllen Pederson has replaced Dr. Johnson as the new co-chair. In July, Longwood submitted the first 2 years of the Diversity Strategic Plan to the Commonwealth of Virginia's Office of Diversity, Equity and Inclusion in compliance with the requirement of the One Virginia Plan for Higher Education. The size and makeup of the Diversity Council has changed, there is now a 12 person steering committee comprised of members of the original UPC subcommittees as well as Provost Smith and members from the campus community to ensure full campus inclusion is achieved. The Council will be meeting with the Vice-Presidents soon and will begin presenting the plan.

The meeting was turned over to Dr. Pam Tracy who presented on the [QEP Topic Recommendation Committee](#). Dr. Tracy encouraged everyone to participate in the upcoming feedback sessions.

There being no further business the meeting was adjourned at 4:31pm.

Respectfully submitted,

Teresa Dodson