

UPC Meeting Minutes - Final
Wednesday, November 2, 2022, 4:00pm
Martinelli Boardroom

President Reveley called the meeting to order at 4:02pm. The following members were present:

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| Ms. Lauren Bender | Ms. Kirsten Bowen | Ms. Jennifer Fraley |
| Ms. Robin Gregory | Dr. Hazel Elif Guler | Mr. Tim Hall |
| Ms. Mackenzie Harry | Mr. Carl Harvey | Ms. Susan Hines |
| Ms. Courtney Hodges | Mr. Mark Kendrick | Ms. Victoria Kindon |
| Dr. Angela McDonald | Mr. Matt McGregor | Ms. Sara Neher |
| Mr. Cameron O’Brion | Mr. Jonathan Page | Mr. Cam Patterson |
| Dr. Jeannine Perry | Mr. Justin Pope | Pres. Taylor Reveley |
| Dr. Brent Roberts | Dr. Dawn Schwartz | Dr. David Shoenthal |
| Dr. Lara Smith | Ms. Kim Wingo | Ms. Teresa Dodson, Recorder |

Also present were – Dr. Sarai Blincoe, Dr. Renee Gutierrez, Ms. Emily Kane, Ms. Shannon Meador, Ms. Megan Miller, Ms. Kathryn Nasburg, Ms. Nicole Perkins, Ms. Kathleen Roberts, Ms. Cheryl Steele, Dr. Pam Tracy, Ms. Maureen Walls-McKay, Ms. Jennifer Wilkerson

Absent were – Dr. Roger Byrne, Dr. Chris Kukk, Dr. Virginia Lewis, Dr. Kelly Nelson, Dr. JoEllen Pederson

The minutes from the [April 28, 2022](#) UPC meeting were approved as submitted.

President Reveley shared some campus updates. Police Chief Doug Mooney and Assistant Vice President for Human Resources Lisa Mooney will be retiring January 1. On an interim basis, Shannon Meador will serve as Director of Human Resources and Lt. Stuart Raybold will lead the LUPD department after January 1st. An email will go out to the campus community to announce the change.

A Retention Taskforce has been formed. The role of the task force will be to review data that we already have, look at new data, learn from a range of people across campus about what they’re seeing, and ultimately help us get a clearer picture in regard to our retention. Jennifer Green and Wade Edwards will co-chair the taskforce. The other members of the task force are: Quincy Goodine, Mike Mucedola, Cameron Patterson, and Justin Pope. Director of University Analytics Melissa Shepherd will also serve in a supporting role.

President Reveley continued with thanking everyone for their invaluable work during some very difficult years. He feels that the University is moving in the right direction and things are looking good. Graduate enrollment is strong, and Admissions is moving in the right direction with the hiring of Jason “Ferg” Ferguson. Our endowment is continuing to grow. With the state surplus we can confidently look through this year without any midyear cuts from the Commonwealth. He closed his remarks with saying how delightful it has been to see the semester in full bloom and to see some of the old tradition back in full swing.

Compliance Committee – Dr. David Shoenthal shared an update on the reaffirmation process; 65 of the 72 standards have been submitted for external review. The remainder of them will be submitted in the next several weeks. The narrative is about 450 pages. Third drafts will be done in the spring 2023. The third draft will have more complete evidence in them. If you hear from David or someone in his office over the next 5 months requesting CV’s or other required documentation please do not be alarmed, it is all a part of the process. Next summer we will have one final round of internal review. The SACSCOC on-site visit is scheduled for March 18-21, 2024.

Assessment Committee – Dr. Brent Roberts gave the report. The committee met in October. He encouraged members to review [Policy 1018](#). The assessment committee is responsible for setting the standards related to

institutional effectiveness as well as the implementation of the university's assessment policy and general quality controls. In the October meeting several items were discussed including a SACSCOC update by Dr. David Shoenthal, and Dr. Pam Tracy gave a QEP update. The committee also discussed the upcoming [NSSE](#) spring survey report with Linda Townsend.

University Diversity Council (UDC) – Prior to turning things over to Jonathan Page for his report, President Reveley announced that earlier today there is a new link for Diversity Resources and the Diversity Strategic Plan on the [Lancer Life](#) webpage. Jonathan began his report by saying that the UDC Executive Committee has been consistently meeting during the semester. Earlier in the semester, the UDC co-chairs had a very productive meeting with President Reveley, Provost Smith and Cam Patterson. He mentioned 3 key priorities that can be focused on this year. The first is the creation of the retention task force which relates to Diversity Strategic Plan Strategy 4.1. The second focus is on Diversity Strategic Plan Strategy 5.1 which focuses on the integration of DEI content into the 12 points of the Honor Code. A working group will be created to accomplish this focus. The third element is looking at HR approaches for the creation of more affinity groups and employee resource groups for underrepresented faculty and staff. A good amount of time has been spent working with HR to review Hirezon data. HR recently presented a report to the UDC where it focused on data and what our diversity applicant pool looked like. The data showed there have been some modest gains in the diverse applicant pool, since we have started advertising in Diverse Issues in Higher Ed. Currently there is some focus on looking at obtaining Circa and Diversity Jobs, which are both diversity sourcing software companies.

Purchasing Committee – Ms. Kim Wingo shared that the new storefront on EVA is up and running. Currently there are a few glitches with the new rollout. Hopefully once the glitches are resolved things will run smoothly.

Finance Committee – Mr. Carl Harvey shared that the finance committee met recently. The committee reviewed how the university goes through the budgeting process and also reviewed the [university's operating budget and plan](#).

Technology Committee – Susan Hines shared that in spring 2022 a new online degree application process was launched. A pilot group was used for the first initial launch. After a successful pilot the registrar's office decided to roll out the new process to all eligible students this fall. Overall, the new application process has been a success. It has helped streamline the process for students by making it easier to apply, giving faculty advisors more information on their advisees regarding graduation requirements, and it has greatly reduced the barrier for registration. In fall 2019, 31.48% had degree application holds. In 2020, it was 30.15%, and in 2021, 28.89%. This fall the percentage dropped to 7%.

Mark Kendrick reported the following

- Banner migration is going well. User testing should be ready by mid to late November.
- Securing the Human: as of October 31st 80% of the campus community has completed it. A new Securing the Human module is being added for next year.
- Since October 2022 there have been numerous compromised email accounts. Phishing is the cause of these compromised accounts. Research is being done on how to stop this, and they have found that with multi-factor authentication it reduces phishing to almost zero. Mark will be meeting with the SGA in December to discuss how multi-factor authentication will roll out for student email accounts in January.

The meeting was turned over to Dr. Pam Tracy who gave a presentation on the [QEP Development Implementation Strategies and Learning Activities](#). Dr. Tracy encouraged everyone to participate in the upcoming feedback sessions November 3, 9, and 10.

There being no further business the meeting was adjourned at 5:10 pm.

Respectfully submitted,

Teresa Dodson