

**Longwood University Planning Council**  
**Minutes**  
**April 17, 2014**

|          |                    |                   |
|----------|--------------------|-------------------|
| Present: | Taylor Reveley, IV | Jeannine Perry    |
|          | Ken Copeland       | Charles Ross      |
|          | Charles White      | Penny Howard      |
|          | Brenda Atkins      | Joanna Morrison   |
|          | Dick Bratcher      | Lissa Power-deFur |
|          | Victoria Kindon    | Chris Register    |
|          | Ken Perkins        | Troy Austin       |
|          | Tim Pierson        | Matt McGregor     |
|          | Paul Barrett       | Jennifer Green    |
|          | Paul Chapman       | Tracy Nelson      |
|          | Suzy Palmer        |                   |

President Reveley, Ken Copeland, and Brenda Atkins provided an update on the state budget situation. The Senate passed a budget last week that included Medicaid expansion. However, legislators recessed without consensus on a state budget. It is still unknown precisely where we will end up with regard to state general funding. The budget impasse could present a technical dilemma for the University, as Longwood's operating plan for FY15 needs to be approved by the Board of Visitors at its June meeting. Given that this is the first year of the biennium, there would be no state budget in effect at June 30 if a consensus cannot be reached.

The University will continue in its budget development exercise. We have developed a base budget that includes all known variables at this time, to include fixed cost increases, salary adjustments, and new benefit rates. It is unknown what additional amount will be available for allocation, which is dependent partly upon our level of state funding. Our tuition revenue forecast is conservative, based on credit hour production this academic year. Although we may not address funding requests until credit hour production is known in the fall, through the UPC process we will have a list of prioritized items in place when the opportunity arises to distribute additional funds.

President Reveley reminded Council that admissions and retention are looking good. This prioritization exercise is important, as we expect revenue in excess of budget projections. He asked members to consider continuing our work on compensation issues the top priority for the coming year.

Each Vice President spent approximately 15 minutes explaining their top three budget requests. Several modifications were made from the original submissions. Afterwards, Ken stated that a score sheet (and a modified request list) will be distributed to each Council member. Completed score sheets are to be returned to either Ken Copeland or Charles White.

The UPC will reconvene after census date in the fall to review resource availability and the Lancer Plan.