

Faculty and staff,

The Virginia Department of Health has been in touch with Longwood to begin administering Covid-19 vaccinations to faculty and staff on campus as soon as next week.

Plans for distributing the vaccines have been moving quickly after VDH contacted us earlier this week, and we will communicate specific details soon when available as to how the sign-up process will work. We expect the administering of vaccinations will run much like the annual flu shot vaccination drive, and we expect slots will be available over several days.

A few details:

- At this time, vaccinations will be available for active faculty, including adjuncts, and active staff only. VDH is following the Commonwealth's vaccination priority guidelines which identify higher education employees as essential workers. VDH and other providers in our community such as Centra will within the next few days be expanding access to other priority groups. When the Commonwealth's vaccination timelines and plans for students are announced, we will communicate those to campus. More broadly, we will continue to offer support to VDH's vaccination efforts for our community and region however we are asked.
- Sign-ups will begin later this week. If you want to consult with a physician before receiving the vaccine, please sign up for a later time slot over the days available.
- VDH has committed sufficient supply so that any faculty or staff member who wants a vaccine should receive one. We are also working in parallel to offer vaccinations to the essential frontline food-service and cleaning workers who are part of the campus community as employees of Aramark and Budd Group.
- The Moderna vaccine will be administered, and recipients will need to receive a second dose in four weeks. There will be no charge. Longwood's nursing program is playing the lead role in administering vaccinations.
- You are not required to receive the vaccine.

I will be in touch again soon with more details. In the meantime, if you have initial questions about the vaccine plan, email questions@longwood.edu. You may also want to review the Commonwealth's [FAQ](#) about vaccines.

Best,

Matthew McWilliams
AVP, Communications
Longwood University
434-395-2026 (o)
434-808-2350 (c)

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