Committee on Academic Outcomes Assessment and Program Review (CAOAPR)

2018-2019 Annual Report

*Committee Members*: Sarai Blincoe (Chair, Asst Dean CCCAS), Cheryl Adkins (Assoc Dean, CBE), Kathy Charleston (Asst Dean, CGPS), Jackie Daniel (NURS), Krystle Forlines (NURS), Mary Lehman (BIOL), Virginia Lewis (MATH), David Locascio (Assoc Dean CEHS), Teresa Reynolds (SOWK), Wendy Snow (EDUC), Lindsey Stokes (HARK), Linda Townsend (Director of Assessment)

CAOAPR met six times in the 2018-19 academic year (see bold below)

In the fall of 2018 the committee focused on the 2017-18 Program Review of six programs: Art, Chemistry, Computer Science, Criminal Justice, History, Psychology

**September 25** Reviewed and revised the FPPM committee page; formed review teams and created a timeline for the preliminary review of the Program Review Self Studies

**October 8** Trained for Self Study review using a newly developed feedback checklist

By November 5, a pair of committee members completed the Self Study review for each program using the feedback checklist; a second team reviewed the feedback for clarity

**November 26** Finalize Self Study feedback; discussion of 2 Senate information item proposals (1) revised Program Review procedures and (2) FPPM committee description page

Senate proposals submitted for January 24 meeting (postponed until spring at request of Faculty Senate Chair)

The six academic programs undergoing review received their Self Study feedback on December 6 with a January 18 deadline for revisions

**January 30** Discuss and vote on formal recommendations for each program

Summation report sent to the Department Chair and Dean for each program on Feb 11

**February 19** Overview of 2018-19 Program Review schedule and process; assignments and procedures for 2017-18 annual assessment review

Orientation for programs participating in the 2018-19 Program Review process (ANTH, CSDS undergrad, IES, LIBST), held on February 22; reviewed Program Review timeline and responsibilities and Self Study template

**April 3**  Due date for and discussion of 2017-18 annual assessment review

At the April 11 Faculty Senate meeting, the committee’s FPPM changes were approved and the revision to the Program Review Procedures was on the agenda as an information item

In sum, during the 2018-19 academic year, CAOAPR guided six academic programs through the Program Review process, reviewed annual assessment reports (2017-18) for 27 academic programs, and revised or created new documents for use in the Program Review Process, including a Self Study Feedback Checklist, a Program Review Summation Form, and the Program Review Self Study Template.