

## Committee on Academic Program Review and Assessment (CAPAR)

### 2019-2020 Annual Report

*Committee Members:* Sarai Blincoe (Chair, Asst Dean CCCAS), Cheryl Adkins (Assoc Dean, CBE), Don Blaheta (CMSC), Kathy Charleston (Asst Dir CAEP Evaluation), Jackie Daniel (NURS), Mary Lehman (BIOL), David Locascio (Assoc Dean CEHS), Teresa Reynolds (SOWK), Wendy Snow (EDUC), Lindsey Stokes (HARK), Linda Townsend (Director of Assessment), Sarah Varela (MOLA)

CAPAR met four times in the 2019-20 academic year (see dates in bold below). CAPAR guided four academic programs (ANTH, CSD, LBST- non licensure, IES) through the Program Review process, and provided the majority of academic programs with feedback on the structure and content of their student learning outcomes.

**September 23** Greeted new members, announced professional development opportunity, reviewed program review self study template, created subcommittees for self-study review, solicited feedback for final exam policy (set for October senate agenda)

**November 11** Discussed the draft Self Study Feedback forms.

The academic programs undergoing review received their Self Study feedback between November 12 and November 15 with a January 15 deadline for submitting the final version of the Self Study

**January 27** Discussion of the revised self studies and the drafted comments for Summation Reports. Voted on subsequent review period for each program. Updates given on transition of academic programs to Watermark and assessment timeline for SACSCOC Reaffirmation Report.

Summation Reports sent to Department Chairs and Deans on Jan 31

**March 16** Discussion of process and criteria for providing feedback on student learning outcomes for all academic programs that do not standards set by an accreditor and/or disciplinary organization. Assigned committee members to academic programs for the SLO review.

Feedback will be sent to program coordinators at the end of May

Additionally, in February, the committee chair held an orientation for the six programs participating in the 2019-20 Program Review process (BIOL, COMM, POSC, MOLA, ECON, HPE). Orientation included coverage of the Program Review timeline and responsibilities and the Self Study template.