

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Executive Committee

TOPIC: COVID-19 Attendance Addition

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

The standing attendance policy does not address the COVID-19 pandemic.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

In addition to the existing Attendance Policy:

For the 2020-2021 academic year, faculty are encouraged to count attendance in ways that are consistent with health and safety. This may include virtual synchronous viewing, watching recorded lectures or participation in online activities, assignments and discussion boards. If a student is at risk of missing more than 10% of a course due to quarantine or illness, faculty should work with the student to determine a reasonable path forward based on medical information, grades to date, and time remaining in the semester.

Everyone is required to wear a face covering at all times inside academic buildings, including during class and in the hallways, restrooms, and elevators. Students without appropriate face coverings may be denied entry into the classroom and be counted absent for that day. Faculty and students may report those who refuse to wear a mask to the Office of Student Conduct and Integrity.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

This policy addition helps to protect students who may have to miss classes due to COVID-19 or quarantine. Additionally, it links the requirement of face coverings to attendance.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration: July 7, 2020

Action(s) Taken: Created in Senate Executive Committee

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors: