

Longwood University Faculty Senate  
**PROPOSAL/POLICY COVER  
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

**COMMITTEE(S)** that authored or sponsored this proposal:  
Student Showcase Organizing Committee

**TOPIC:**

Remove Director of the Office of Student Research (OSR) as Ex-officio member and make the Director of the Office of Student Research the Chair of the Student Showcase Organizing Committee

**BACKGROUND** (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

When the Student Showcase Organizing Committee was first formed, it was not a part of the Office of Student Research. Therefore, the Director of the Office of Student Research was included as an ex officio member to ensure the Office of Student Research was involved with the plans for the Student Showcase and the chair of the committee was appointed by the Executive Committee of the Faculty Senate. However, as of Fall 2020, the Student Showcase is now directed out of the Office of Student Research.

**SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY** (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

In Section VI HH. Student Showcase Organizing Committee, page 347 of 2020-2021 FPPM the following changes are proposed:

Remove- 3. Ex-officio members: Director of the Office of Student Research

Change- 10. Chair: Director of Office of Student Research or Director's designee

**RATIONALE FOR THE POLICY OR PROPOSED CHANGES** (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

We propose to change the Student Showcase Organizing Committee to remove the Director of the Office of Student Research as an ex-officio member on the committee and make the Director of the Office of Student Research or the director's designee the chair of the committee. This will allow the committee structure to be more in line with the current placement of the Student Showcase within the Office of Student Research.

**Routing information and signature lines:**

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: \_\_\_\_\_

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: \_\_\_\_\_

Date: \_\_\_\_\_

Date submitted to other administration:

Action(s) Taken:

Administrator: \_\_\_\_\_

Date (within 15 working days of PVPAA's signature): \_\_\_\_\_

Date submitted to the Board of Visitors: