

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Senate Executive Committee

TOPIC: Face Covering Policy

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

Because of the spread of the COVID-19 pandemic and related virus, the Center for Disease Control (CDC) and the Commonwealth of Virginia have recommended or required that people wear face coverings in public areas.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

Everyone is required to wear a face covering at all times inside academic buildings, including during class and in the hallways, restrooms, and elevators. This policy is contingent on updated CDC guidelines.

Face coverings must cover the mouth and nose, fit snugly against the side of the face, and appropriately reduce aerosol emissions. Cloth face coverings should be made of more than one layer of fabric, such as those distributed by Longwood. Exceptions are possible only in the event that the content of the course is impossible to achieve with a face covering (for example, playing certain musical instruments) and provided that other protective measures are in place.

Students without appropriate face coverings may be denied entry into the classroom and be counted absent for that day. Faculty and students may report those who refuse to wear a mask to the Office of Student Conduct and Integrity.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief

statement as to why the new policy, the changes, or the deletion is needed):

This policy brings Longwood policy in-line with Virginia and CDC recommendations. The intent is to protect Longwood employees, students, and visitors from the spread of germs.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:

Action(s) Taken:

Date first read at Faculty Senate:

Action(s) Taken:

Date final action taken by Faculty Senate:

Action(s) Taken:

Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):

Action(s) Taken:

PVPAA: _____

Date: _____

Date submitted to other administration:

Action(s) Taken:

Administrator: _____

Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors: