

# UNIVERSITY PLANNING COUNCIL

## -CHARTER-

**Purpose.** The University Planning Council (the "UPC") shall serve as a means of aligning the university's operations and budgeting with the strategic priorities of the university and as a forum for discussion of key issues for the university. The UPC will work in concert with established procedures and bodies currently responsible for educational, programmatic, and business-related functions.

**Meetings.** The UPC shall meet as a whole in October, January, and April of each fiscal year, with adjustments as to the timing of such meetings when necessary or prudent. Such meetings shall be open for attendance by the university community.

**Ex-Officio Members.** The President, Vice-Presidents, and Academic Deans of the university shall serve as ex-officio members of the UPC, as shall the members of the Faculty Senate's Committee on Finance and Planning, the university's Director of Athletics, and the President's Chief of Staff. The chairs or co-chairs, as appointed, of the standing committees of the UPC shall also serve as ex-officio members of the UPC.

**Appointed Members.** The Student Government Association and Staff Advisory Committee may each appoint up to two individuals to serve renewable annual terms on the UPC, as may the Faculty Senate (such individuals being in addition to the members of the Faculty Senate's Committee on Finance and Planning referenced above). The President may also appoint up to four individuals to serve renewable annual terms on the UPC.

**Officers.** Co-chairs of the UPC include the President (who shall serve as presiding officer), the Vice-President for Administration and Finance, the Provost and Vice-President for Academic Affairs, and the Chair of the Faculty Senate's Committee on Finance and Planning. The co-chairs of the UPC shall set the agenda for meetings of the UPC and shall appoint the chairs or co-chairs of the standing committees of the UPC, who shall upon appointment also serve as ex-officio members of the UPC. The President and co-chairs of the UPC shall also make committee assignments for UPC members, who may serve on more than one committee.

**Committees.** The UPC as a whole shall focus on the strategic priorities of the university, and its standing committees shall represent key pathways and forums for advancing the strategic priorities of the university. These committees span all of the operating areas of the university and provide an integrated, institution-wide, and data-driven approach to the achievement of strategic objectives. The standing committees of the UPC shall be: Assessment, Compliance, Diversity, Finance, Purchasing, Retention, and Technology.

The Finance Committee of the UPC shall include the members of the Faculty Senate's Committee on Finance and Planning and shall be co-chaired by the Vice-President for Administration and Finance, the Provost and Vice-President for Academic Affairs, and the Chair of the Faculty Senate's Committee on Finance and Planning. The chairs or co-chairs of

remaining committees shall likewise be appropriate representatives and officers within the university community. The chairs or co-chairs may at their determination and discretion appoint additional at-large committee members drawn from the university community for annual renewable committee terms. When appropriate, the UPC may also form ad-hoc committees for specific purposes.

**Voting.** The UPC and its committees are bodies for practical activity, deliberation, and policy recommendation. In consultation with the President, there may be circumstances for the UPC to undertake full action on a particular matter or issue, in addition to customary roles of review and recommendation.

*Approved by the University Planning Council 10/22/15, 10/26/21, 4/23/24*