

**Faculty Senate Meeting**  
**Thursday, February 12, 2026, 3:30pm**  
**Martinelli Boardroom**

Dr. Lee Bidwell called the meeting to order at 3:31 p.m. Appreciation was extended to Student Affairs for sponsoring the snacks. The following members were present:

Dr. Bill Abrams	Dr. Jeannine Perry	
Dr. Dale Beach	Dr. Ron Pike	
Dr. Lee Bidwell	Dr. Phillip Poplin	
Dr. Chris Bjornsen	Ms. Sarah Reynolds	
Dr. Roger Byrne	Hafsa Shoeb	
Dr. Carl Harvey	Dr. Larissa Smith	
Dr. Jennifer Hutchinson	Dr. Shawn Smith	
Ms. Rosemary Jesionowski	Dr. Ben Topham	
Ms. Whitney Kallenbach	Dr. Javier Fernández Urenda	
Dr. Roland Karnatz	Dr. Yulia Uryadova	
Dr. Melissa Kravetz	Dr. Sarah Varela	
Dr. Khawaja Mamum	Dr. Ronda Walker	
Dr. Dan Michael	Dr. Haley Woznyj	
Dr. Kris Paal	Ms. Elizabeth Zirkle	
Dr. JoEllen Pederson		

Mrs. Sherry Reynolds,  
Recorder

Also present were – Ms. Eileen Anderson, Mr. Josh Blakely, Dr. Darrell Carpenter, Dr. Mark Fink, Ms. Jen Fraley, Dr. Christopher Kukk, Dr. David Shoenthal

The [January 22, 2026](#) minutes were approved as submitted.

**SAI Instrument for Feedback Presentation – Dr. Haley Woznyj**

- Dr. Woznyj recognized the Ad Hoc Committee on Student Assessment of Instruction. She reviewed the committee’s charge to increase response rates, reduce bias, and align evaluations with best practices. She outlined the committee’s timeline and explained that the proposed instrument was developed using feedback from both faculty and students. The instrument assesses students’ classroom experiences in three areas: student effort, course design, and course atmosphere.

- In addition to revising the assessment instrument, the committee proposed changes to the survey administration process, including publishing the survey window on the University Academic Calendar; encouraging faculty to include a statement in their syllabi and to remind students of the survey dates in the weeks leading up to its release; and providing class time for students to complete the survey, guided by a brief script explaining its purpose. She concluded with a summary of the revised evaluation form and administration plan.
- Senators were asked to gather departmental feedback on both the proposed instrument and the administration process and to summarize those comments in a Google Doc before the March 5 Senate meeting. Sherry Reynolds will distribute the online feedback form to senators via email. The goal is to approve a revised instrument this semester.

**Foundation Board Education Initiative & Longwood Cares Fund – Eileen Anderson, Mark Fink (both on Longwood University Foundation Board of Directors) and Jen Fraley (Longwood Care Team)**

- Presenters provided an overview of the Foundation’s mission, visibility efforts, and annual auditing practices. Recent initiatives include \$500 scholarship giveaways at basketball games, with opportunities to double the award.
- For 2024–25, the Foundation awarded approximately \$2.9 million in scholarships, including \$950,000 to incoming freshmen. The retention rate of students with scholarships is 81%, which is 11.5% higher than the retention rate for non-scholarship students.
- Ms. Fraley discussed the Student Emergency Fund, which provides immediate support for urgent needs. Referrals may come from faculty, staff, or students, and recipients are encouraged to pay it forward when able.
- A question regarding scholarship applications clarified that processes vary by department and donor intent.

**Promotion & Tenure Policies and Procedures Committee – Dr. Darrell Carpenter**

- Dr. Darrell Carpenter explained the committee was charged by the Senate Executive Committee with reviewing the evaluation policies and procedures for Senior Lecturers and Senior Clinical Educators.
- Based on research and feedback, the committee proposed the following revision to **FPPM Section III.V.5: “After three consecutive, positive two-year review cycles, Senior Lecturers and Senior Clinical Educators only need to be evaluated as outlined in the FPPM Annual Performance Review sections III.R, S, and T. The conditions of FPPM section III.M.8 still apply. Department Chairs may still require the periodic submission of an up-to-date professional portfolio for licensure and/or accreditation purposes.”**
- Professor Kallenbach asked how the committee arrived at the recommendation of three consecutive positive two-year review cycles. Dr. Carpenter explained that department chairs suggested a total of twelve years of review: annual reviews during the first six years at the Lecturer/Clinical Educator rank, followed by six additional years of biennial

reviews. He noted that responsibilities often change at the Senior rank, and chairs wanted multiple review cycles to assess faculty performance in the new role. Dr. Bidwell added that the additional six years align with typical promotion timelines.

- This proposed policy change will appear on the March Faculty Senate agenda for consideration and approval.

### **Additional Reports and Announcements**

- Dr. Bidwell noted that there was no EPC report for the month, which likely means a substantial report will be presented at the March meeting.
- There was no new business.

### **Announcements**

- Provost Smith announced (on behalf of Cam Patterson) that the NSSE survey opens February 19 for freshmen and seniors, with incentives for participation. CTZN 110 & 410 instructors are encouraged to promote completion. Results will be shared in the fall.

There being no further business, the meeting was adjourned at 4:19 p.m.

Respectfully submitted,

Sherry Reynolds