

Agenda
Faculty Senate Meeting
Thursday, April 9, 2009
Library 147 A&B, 3:30 p.m.

1. Approval of the minutes for March 19, 2009 (posted on the web page)
2. Approval of the candidates for graduation—Dr. Apperson
3. Election of Senate officers for 2009-10
4. EPC Report (to be posted on the web page)—Dr. Kinman
5. IAC Report—Dr. Bregman
6. Working group to initiate Google discussion group which faculty members could join—Dr. Fergeson
7. Additions to procedures for the Faculty Awards Committee (see below)—Dr. Shoenthal
8. Addition to Appendix D of the *PPPM* (see below)—from the Promotion and Tenure Policies and Procedures Committee—Dr. Colvin
9. Report from the ad hoc Committee on On-line Evaluations (posted on the web page)—Dr. Bjornsen and Dr. Rider
10. New business
11. Announcements

Item 7: The changes are underlined:

Procedures

1. Faculty members may not nominate themselves for any of the above awards.
2. Eligible faculty members may be nominated for the Starke, Raiford, and Junior Faculty Awards in the same academic year but may not be awarded more than one of the awards in the same academic year.
3. Nominations should be submitted to the Faculty Awards Committee Chair as instructed in the call for nominations, which shall be sent to faculty via email.
4. Nominations shall also be made by email.
5. After the nomination is received, the committee chair shall notify the nominee and provide a copy of the policies and procedures regarding submission of materials and selection criteria.
6. The nominator may request that the committee chair keep **his/her name** anonymous.
7. The call for nominations shall be made by the first week in October, the start of classes in January, and the final call shall be the fourth week of January with the deadline the first Monday in February.
8. Where there is only a single nominee for the award, there shall not be an additional call for nominations. If the nominee meets the criteria and committee standards, the award shall be made.
9. If the faculty awards committee does not feel that any single nominee meets the criteria and committee standards, no award shall be made for that academic year.
10. The committee chair shall convey the committee's findings to the PVPAA in writing by April 1.
11. If a Faculty Awards Committee member is nominated for any award(s), then that person will have no involvement in the decision-making for that (those) award(s) only (and does not have to recuse her/himself from the committee).
12. No faculty member can win the same award more than once in a five year period.

Item 8:

For Appendix D:

Once submitted to the department chair and the department promotion and tenure committee for their consideration, the file is considered complete. Additional information cannot be added to the file after it has been submitted at the department level.

The committee recommends adding a new 2.f and then changing the current f, g, and h to the next letters.

NOTE: The annual reports from committees are coming in. They are posted on the web page under Other Reports for your review. They may not all be ready before April 9, but a number of them will be, and there will be little time for them when the Rector is at the Senate meeting on April 23.