

Longwood University
GENERAL ACADEMIC PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Education Policy Committee (EPC) about a new proposal/policy or about revisions to an existing proposal/policy.

If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.

PREPARER: (Originator, Department, or Committee that authored or sponsored this proposal)
David Shoenthal

TOPIC: Articulation Catalog Copy

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): The renegotiation of the articulation agreements necessitates a change in the catalog copy.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): Changes include the addition of Core courses to the policy and more specifics (like housing).

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): The new Core program and the new articulation agreements.

**GENERAL ACADEMIC PROPOSAL/POLICY COVER SHEET
SIGNATURE PAGE**

	Date Received	Date Approved	Signature
1. Educational Policy Committee	_____	_____	_____
2. Faculty Senate	_____	_____	_____
3. Date submitted to the PVPAA (within 5 working days of Senate approval):			
Action(s) Taken:			
PVPAA: _____			
Date: _____			
4. Date submitted to other administration:			
Action(s) Taken:			
Administrator: _____			
Date (within 15 working days of PVPAA's signature): _____			
Date submitted to the Board of Visitors:			

*Substantive change (see definition and consult EPC chair prior to submitting materials)

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

February 1st to the College Curriculum Committee
March 1st to the Educational Policy Committee (EPC)

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.

Statement of General Transfer Policy

In general, credits are accepted from institutions that are accredited by the appropriate regional accreditation agency provided such credits carry a grade of “C” or better and are comparable to courses offered at Longwood University (see exceptions listed in Specific Policies). Transfer of credit does not necessarily imply applicability to specific degree requirements.

Transfer Articulation Agreement With The Virginia Community College System (VCCS), Richard Bland College (RBC), The Maryland Community College System (MCCS) and Other Approved Out-of-State Associate Degree Programs.

A student who:

- has graduated from a transfer-oriented associate degree program at a Virginia community college, RBC, MCCS, or other approved out-of-state associate degree program with a cumulative GPA of 2.5 or higher on a four-point scale as shown on the official transcript,
- has earned a grade of “C” (2.0) or higher in each community college course applicable to the transfer-oriented associate degree program,
- has submitted an official transcript showing completion of the transfer-oriented associate degree and (if applicable) official documents regarding advanced standing examinations to the LU Admissions Office, and
- intends to transfer to Longwood

is guaranteed admission to LU and may expect the following:

1. Completion of the transfer-oriented associate degree program will guarantee completion of all lower division goals (1-11) associated with Longwood’s general education program or all Foundation-level courses as well as the Integrating World Languages Perspectives-level course associated with Longwood’s core curriculum program.
2. For any course for which the student earned a C or better, Longwood will articulate equivalent course credit whenever possible. Any course for which an equivalent does not exist will articulate as an elective.
3. The student will not be required to repeat course content for which they have earned a C or better that has been evaluated as equivalent to a course at Longwood; however, students may be required to complete additional credits to meet certain prerequisite, major, program, and/or degree requirements.

VCCS students who complete the transfer-oriented associate degree through dual enrollment are not guaranteed admission. However, such students may apply to Longwood, and students who are admitted will have their credits evaluated and applied in the same manner as above, with the following exceptions:

- a. They must attend freshman orientation.
- b. They must enroll in ENGL 265: The Writing and Rhetoric of Citizenship.
- c. They must live in on-campus housing unless qualified for a release. On-campus housing is guaranteed for these students.

Longwood cannot guarantee that students will be able to complete all requirements for graduation within the 120-credit minimum required for graduation. Upon enrollment, Longwood will work with the students under this agreement on a plan detailing the remaining coursework required in the program in which the student is matriculating. Likelihood of completion within the 120-credit minimum increases if students

stay within their declared major, have met specific prerequisites at the VCCS institution for their majors, make satisfactory progress, or enter Longwood after graduating from a program-specific agreement.

Acceptance in some degree programs at Longwood is competitive; thus guaranteed admission into Longwood does not imply admission to these programs without further acceptance by the program or department offering the program. Students must meet specific GPA and prerequisites for admission into particular programs including Education, Business, and Nursing.

Longwood accepts credit for CLEP, Advanced Placement, International Baccalaureate, Cambridge, military training/experience, or other forms of advanced standing according to stated policies in the Longwood catalog appropriate to students under this agreement.

~~An accepted transfer student who has earned an Associate in Arts degree (AA), an Associate in Science degree (AS) or an Associate in Arts and Sciences degree (AA&S) from the VCCS, RBC, MCCS or other approved out-of-state associate degree program, prior to entering Longwood is considered to have all of their lower division general education goals met, is guaranteed junior class status, and is guaranteed that all credit earned for that degree will transfer (including D grades unless otherwise restricted for native students). The student must then meet major and degree requirements, except where those requirements have been met as part of the two-year college curriculum. Re-admit students cannot enter under the Articulation Agreement.~~

~~NOTE: Students who complete a foreign language course at the 202 level or above as part of the Additional Degree Requirements are exempted from Goal 10. 51 Credits earned through examination (AP, IB, CLEP or DANTES)~~

~~Credits earned through examination (AP, IB, CLEP or DANTES) that were awarded credit by a VCCS institution will be treated on an equal basis as other credits earned at a VCCS institution. All other associate degrees will be examined individually for applicability of transfer credit.~~

Specific Policies for Transfer of Credits

1. Students wishing to transfer VCCS "General Usage Courses" (such as cooperative education, seminar and project, and supervised study) will have to provide a college evaluator with additional information about the specific content of such courses.
2. No transfer credit is granted for developmental work.
3. No transfer credit is granted for orientation courses, ~~or grades less than "C",~~ unless the student has earned the AS, AA or AA&S from the VCCS, RBC, or MCCS.
4. Two courses with essentially the same content cannot both be counted toward the same degree.
5. Hours or fractions in excess of those carried by Longwood courses for which equivalency are made are counted as free electives. Hours or fractions waived in accepting course equivalences must be made up by elective credits to meet the total semester-hour requirements for a degree.

The cumulative grade point average of each student will be calculated only on work taken at Longwood. Transfer credit accepted from other institutions will be used to reduce the number of credits required for graduation, but it will not enter into the calculation of the grade point average.