

## Generalized Example Syllabus

**Course Discipline & Number:**

Biol 490

**Course Title:**

Directed or Independent Study

**Semester Offered:**

Fall, spring and/or summer when a special project course at any-level is needed and approved by the department.

**Faculty Mentor:**

Consuelo Alvarez

**Office Location:**

Chichester #306

**Office email and Telephone:**

alvarezcj@longwood.edu  
(434) 395-2847

**Office Hours:**

Monday 2-4 and Thursday 11-1

**Course Catalog Description:**

**BIOL 490.** *Directed or Independent Study.* A directed project administered by qualified specialists in the department. By permission of instructor and must be approved by the head of the department. 1-12 credits. \*Fulfills General Education Goal 14.

**Textbook(s):**

Textbook(s) and/or supplemental readings, such as scientific journal articles, are generally required and will vary depending on the directed or independent study.

**Course Objectives:**

This course is designed to develop skills and knowledge in an area of biology that is not supplied through current course offerings. Each student must determine more specific objectives for the directed or independent study in consultation with the instructor besides the ones written below.

- Describe and define key concepts of the special project.
- Analyze important problems as they relate to the special project.
- Demonstrate knowledge of various topics through experimentation and or tests.
- Create presentations/papers about fundamental aspects, and results of the special project.

**Class Schedule:**

The student and instructor will determine the specific schedule. It is expected that the student will engage in a sufficient number of “class hours” to meet university standards for each credit hour of enrollment.

**Course Requirements:**

Students are expected to maintain the agreed upon schedule for the directed or independent study and to work diligently toward accomplishing the stated objectives. Assignments and/or tests will vary according to the nature and format of the directed or independent study.

**Grading:**

The grade for the course will be determined by the instructor and criteria will vary according to the directed or independent study being conducted.

A = 100–94 B+ = 89–87 C+ = 79–77 D+ = 69–67 F = 59–0

A- = 93–90 B = 86–84 C = 76–74 D = 66–64

B- = 83–80 C- = 73–70 D- = 63–60

**Attendance Policy:**

Students are expected to maintain the agreed upon schedule for the directed or independent study. Absences should be reported in advance, if possible, to obtain the permission of the instructor.

**Honor Code Statement:**

The student is expected to abide by the Longwood University Honor Code and the other University codes of conduct. The Longwood Honor Code and the other codes of conduct at Longwood University can be found at <http://www.longwood.edu/judicial/>

**Disability Statement:**

Students with disabilities may request reasonable accommodations. Reasonable accommodations are modifications to policies or adaptations to the living, learning or working environment that minimize the impact of a disability to ensure equal access. All inquiries and information concerning disability are strictly confidential and will not be released without written permission.

Disability accommodations begin as soon as I have received a disability statement from Disability Services stating the nature of the accommodations. Disability accommodations are not retroactive, so if you need accommodations, you must give me your disability statement within the first week of classes.

To request accommodations, students requiring accommodation should contact the Disability Services Office (x2391).

The Disability Services Office is available to all students, faculty and staff as a resource for information and referrals on a wide range of disability-related issues.

I will work to accommodate your needs, but please note that excessive absences can affect your ability to work at the level expected of the each class and thus may affect your overall grade. You must email me of any disability-related absence at least 24 hours before the event. If the absence happens inside the 24-hour period, you must still notify me immediately. Any email notification to me must also be copied to the disability support office.

**Bibliography:**

This will vary according to each directed or independent study.