

Longwood University Faculty Senate
PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. This cover sheet is being piloted during spring and fall 2011. If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.

SUBJECT: **Center for Faculty Enrichment, Revision to Committee Description**

COMMITTEE(S) that authored or sponsored this proposal: **Advisory Board for the Center for Faculty Enrichment**

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

During Spring 2011, the Senate Executive Committee charged the Advisory Board for the Center for Faculty Enrichment (CFE) and other faculty members who have been active with the CFE to revive the proposal for the appointment of a Coordinator/Director for the CFE. Faculty Senate approved their proposal and forwarded it to the VPAA, who appointed Dr. Pam Tracy as the Coordinator. This Fall, this same group of faculty has met again to revisit the FPPM description of the Advisory Board for the Center for Faculty Enrichment. The current policy is on p. 185 of the 2011-2012 *FPPM*.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES TO AN EXISTING POLICY (Provide a bulleted list or short statement describing the content of the new policy or the proposed changes.):

- **Change committee name to “Center for Faculty Enrichment (CFE) Committee”**
- **Expand membership of the committee to be more representative of campus constituencies.**
- **Change the term of office from “3 years” to “Variable.”**
- **Change method of selection to “Appointed by Coordinator of CFE in consultation with the Executive Committee of Faculty Senate.”**
- **The Coordinator of CFE will chair the committee.**

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

The Coordinator and the faculty involved with the CFE believe it would be more effective to transform the Advisory Board into a working committee for the CFE.

Date submitted to Senate Executive Committee for Consideration: 11/3/11

Action(s) Taken: **Placed on Senate agenda for 11/10/11**

Date introduced at Faculty Senate: _____

Action(s) Taken:

Date final action taken by Faculty Senate: _____

Final action(s) Taken:

BB. ~~ADVISORY BOARD FOR THE~~ CENTER FOR FACULTY ENRICHMENT COMMITTEE

1. **Purpose and Duties:** This committee shall meet regularly with the ~~Director~~ *Coordinator* of the Center for Faculty Enrichment (*CAFE*). It shall make recommendations on any or all activities of the *CAFE*, suggest speakers and/or topics, assist with activities, and serve as liaison with the colleges.

2. **Membership:** ~~3 faculty members, 1 from each college.~~ *Coordinator, Center for Faculty Enrichment; 1 faculty representative from each college (CCCAS, COBE, COEHS, CGPS); 1 Adjunct Faculty/Lecturer; 1 representative from Greenwood Library; 1 representative from Informational and Instructional Technology Services; 1 representative from the Office of Assessment and Institutional Research; 1 representative at-large.*

3. **Ex-Officio Members:** None.

4. **Tenure Restrictions:** None.

5. **Departmental Restrictions:** None.

6. **College Restrictions:** **At least** one from each college.

7. **Other Restrictions:** None.

8. **Term of Office:** ~~3 years.~~ *Variable*

9. **Method of Selection:** Appointed by the ~~Executive Committee of the Faculty Senate.~~ *Coordinator of CAFÉ in consultation with the Senate Executive Committee.*

10. **Chair:** ~~Chosen by the committee.~~ *Coordinator, CAFE.*

11. **Reporting Route:** To the Faculty Senate.