

Longwood University Faculty Senate
PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. This cover sheet is being piloted during spring and fall 2011.

If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.

COMMITTEE(S) that authored or sponsored this proposal: EPC (Originally from the Ad-hoc Subcommittee on the Credit Hour)

TOPIC: Credit Hours

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): The EPC Subcommittee on the Credit Hour was charged with looking into Longwood policy on the credit hours as well as SACS and federal policy, and recommending appropriate changes. The committee feels it is very likely that most courses taught at Longwood are already in compliance but that we do not have the explicit policies necessary.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): We are proposing significant changes to section II.J of the FPPM in order to bring us explicitly into compliance. In addition we are proposing a small change to section II.B of the FPPM in order to require faculty to put a credit hour statement on their syllabi and a small change to section III.P of the FPPM to make it clear that abiding by the credit hour requirement is one of many expectations of faculty that will be included in the end of year evaluations under teaching. We are also proposing small changes to each course change or new course form that requires a credit hour justification.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): While Longwood is most likely acting in compliance with Federal and SACS requirement, this fact is not listed in any of our documents. SACS will require that our policies be in compliance.

Date submitted to Senate Executive Committee for Consideration: _____

Action(s) Taken:

Date first read at Faculty Senate: _____

Action(s) Taken:

Date final action taken by Faculty Senate: _____

Final action(s) Taken: