

Longwood University Faculty Senate  
**PROPOSAL/POLICY COVER SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

**COMMITTEE(S)** that authored or sponsored this proposal: Faculty Senate Executive Committee

**TOPIC:** Update to FPPM Section III. DD. Retired and Emeriti Faculty

**BACKGROUND** (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): The Executive Committee was asked to review the policy for how a retired faculty member attains the honorary rank of Emeritus. This policy was last updated in 1979.

**SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY** (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): The policy was updated to include some specific requirements for achievement, and to require that the nomination for the rank of Emeritus comes only from the retired faculty member's department.

**RATIONALE FOR THE POLICY OR PROPOSED CHANGES** (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): It is important that the rank of Emeritus be an honor and reserved only for high achieving faculty who have had a distinguished career at Longwood. Recognizing that there may be nuances in the factors that should be considered, it is important that the retired faculty member's department colleagues are the ones to initiate and provide a rationale as to why their colleague deserves to be awarded this honor.

Date submitted to Senate Executive Committee for Consideration: \_\_\_\_\_

Action(s) Taken:

Date first read at Faculty Senate: \_\_\_\_\_

Action(s) Taken:

Date final action taken by Faculty Senate: \_\_\_\_\_

Final action(s) Taken:

## DD. RETIRED AND EMERITI FACULTY

1. All retiring faculty should be honored at an alumni reunion weekend. After retirement, all retired faculty should:
  - a. Be on a mailing list to receive appropriate notices, bulletins, and invitations.
  - b. Have full access to university facilities on the same basis as full-time faculty.
  - c. Be permitted to serve on university committees as non-voting members.
2. **Emeriti faculty.** The honorary rank of Emeritus ~~may be~~ **is** awarded to the retiring faculty member who **has made exceptional contributions to Longwood and/or their discipline. It is not an expectation to be awarded upon retirement. To be considered for the rank of Emeritus a faculty member should have been above average in two of the three areas on which faculty are evaluated ( teaching, service, and scholarship) and exceptional in at least one of these areas through much of his or her career. In addition a faculty member will usually have at least 20 years of service to Longwood University and have attained at least the rank of Associate Professor.**
3. ~~Has given 20 years of service to Longwood University.~~
4. ~~Has attained the rank of Associate Professor or Professor.~~
  - c. ~~Has provided a quality of performance to merit the distinction of the emeritus rank.~~

~~The department involved may nominate retiring faculty for Emeritus rank.~~ **Only the faculty member's department may initiate the nomination for Emeritus rank.** The nominations will be submitted through the appropriate College Dean to the Provost and Vice President for Academic Affairs (PVPAA), who will make recommendations to the Board of Visitors.

Emeriti faculty may:

- Attend meetings of the Faculty Senate as non-voting members.
- March in academic processions.
- When feasible, be given office space and research facilities.
- Present guest lectures on invitation.
- Be listed in the Faculty Roster and in the University Catalog as Emeriti faculty.
- Be invited, where appropriate, to serve on master's thesis and honors committees.
- Be eligible to audit one course per semester.