

Longwood University Faculty Senate Finance and Planning Committee (FS-FPC)

Annual Report 2020-21

Members: Kevin Doyle (Chair, Fall 2020), Elif Guler, Leigh Lunsford, Bennie Waller

Members: Leigh Lunsford (Chair, Spring 2021), Elif Guler, Bennie Waller, Carl Harvey

The committee met during the summer of 2020 to finalize a survey to generate ideas from faculty for ways that cost efficiencies may be achieved or additional revenue generated. The survey was administered during the summer. The committee analyzed the survey data and presented those results at the UPC Finance Committee meeting on October 10, 2020 and the Faculty Senate Meeting on October 15, 2020.

A Canvas course, Faculty Senate Finance and Planning Committee, was created for the committee in the Fall of 2021. All faculty were invited to participate in this course. Here the FS-FPC houses various committee documents (including the above mentioned survey results), information about the university budget, and links to recordings of past budget forums.

The committee met biweekly in the Fall of 2020 to compile and analyze the above mentioned survey as well as prepare for the Fall 2020 Budget Forum.

The Fall 2020 Budget Forum was held on November 5, 2020 via Zoom. The Spring 2021 Budget Forum, planned by AAUP, was held on April 20, 2021. A discussion board, for faculty to pose questions for each forum, was created on the FS-FPC Canvas Course.

The committee met as part of the UPC Finance Committee on Friday, April 16, 2021. Present were Provost/VPAA Dr. Lara Smith and VPFA Louise Waller, the FS-FPC members, and Associate Provost/VPAA Dr. David Shoenthal (special guest). The UPC Finance Committee discussed the following:

- Provost Smith discussed reinstating salaries and raises. Faculty salaries will be reinstated with their new contracts. Faculty and AP raises will be based on merit and there is also hope for equity and compression raises.
- Provost Smith also wants to raise adjunct pay as well as a pay for teaching intercession and summer classes.
- Planning for the Spring 2021 Budget Forum (planned by AAUP).
- After some discussion, the committee approved the budget request recommendations (completed in January) of the University Assessment Committee regarding “institutional effectiveness.” In particular:
 - Funding a diversity package for HR to increase the number of postings for open positions on diverse websites (\$5,000 recurring)
 - Funding for an Applicant Tracking System (ATS) in Hirezon for Human Resources (\$20,000 recurring)
 - Funding for training for Professional Development for staff in Landscaping &

Grounds Management to become certified in three areas: National Landscape certifications for Horticultural, irrigation systems, and Landscape Maintenance. (\$2,500 one-time).

The committee was represented at the UPC meetings on:

- October 20
- January 28
- April 27

The committee is planning a meeting with Provost/VPAA Dr. Lara Smith and VPFA Louise Waller at the beginning of the next academic year to discuss the Fall 2021 budget forum and how the university does budgeting.