

Longwood University Faculty Senate
**PROPOSAL/POLICY COVER
SHEET**

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. **If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.**

COMMITTEE(S) that authored or sponsored this proposal: Academic Chairs Council (ACC)

TOPIC: Revisions to Section II. C. Grade Appeals.

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal):

The proposal originated in conversations with Cook-Cole Chairs and was then taken to ACC. The grade appeal process seems outdated and difficult to parse. This policy streamlines the process.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions):

- 1) Changing responsibility for deciding the merits of a grade appeal: chair, dean, and appeals committee are involved, not Senate Exec.
- 2) Providing a list for a clearer presentation of the process.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed):

Currently if a grade appeals committee needs to be formed, Senate Exec must be part of that process. There seems to be no need for Exec to be involved with that process; rather, the chair or Dean can.

Additionally, a chair and/or Dean has the authority to declare that a grade appeal does not have the merit to continue. While a student can still appeal and have a grade appeal committee formed, we felt it was important to include this possibility as well.

Routing information and signature lines:

Date submitted to Senate Executive Committee for Consideration:
Action(s) Taken:

Date first read at Faculty Senate:
Action(s) Taken:

Date final action taken by Faculty Senate:
Action(s) Taken:
Senate Chair: _____

Date submitted to the PVPAA (within 5 working days of Senate approval):
Action(s) Taken:
PVPAA: _____
Date: _____

Date submitted to other administration:
Action(s) Taken:
Administrator: _____
Date (within 15 working days of PVPAA's signature): _____

Date submitted to the Board of Visitors: