

**UNDERGRADUATE NEW PROGRAM
MAJOR OR MINOR OR CONCENTRATION
*Within an Existing Degree Program****

**For a new degree program or new CIP code designation, in addition to EPC program and course forms you must complete all procedures and forms found in the "SCHEV Guidelines."*

Proposal for a New Program

Department HARK **Submission Date** 9-1-15

Degree BS **Program Name** Exercise Science

Major **Minor** **Concentration**

Catalog Year of Implementation Fall 2017

- I. Outline of the proposed major, minor or concentration including catalog copy. *Attach extra sheets.*
- II. New courses which will be proposed as part of this program. Be sure to submit a separate proposal for each course using the appropriate forms. *Attach extra sheets.*
- III. Rationale for the program:
- IV. Resource Assessment
 - A. Estimate additional staff requirements for this program.
 - B. Estimate the amount and cost of equipment, library resources, computer hardware and software, and other resources that will be required to carry out this program.
- V. Anticipated enrollment in program after five (5) years.
- VI. Affected Departments or Programs. If the proposed program could have an impact on other departments or programs, the appropriate affected chairs or program directors should be notified of the proposed changes. Where teaching licensure may be affected, the licensure officer should also be notified.

Licensure Officer _____ Date Notified _____

List other departments/programs that might be affected:

Individuals contacted and date contacted:

- VII. Library notification: The library liaison for the proposing department must be notified:

Liaison _____ Date notified _____

SIGNATURE PAGE
UNDERGRADUATE NEW PROGRAM
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Department HARK Program Name BS Exercise Science

VII. Approvals

	Date Received	Date Approved	Signature
1. Department Curriculum Committee Chair	_____	_____	_____
2. Department Chair	_____	_____	_____
3. College Dean	_____	_____	_____
4. College Curriculum Committee	_____	_____	_____
5. Educational Policy Committee	_____	_____	_____
6. Faculty Senate	_____	_____	_____
7. *VPAA	_____	_____	_____
8. OAIR notified	_____	_____	_____
9. *BOV/SCHEV - VPAA will submit materials for approval			
10. Date received by Registrar	_____		

*New degree programs, Spin-off or new CIP codes must be submitted to BOV & SCHEV)

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

February 1st to the College Curriculum Committee
March 1st to the Educational Policy Committee (EPC)

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog. For new degree programs that must go to SCHEV for approval, entry into the catalog may not occur for at least another year.