

The Ad-Hoc Committee on LOTI Policies

Jeannine Perry, chair
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Carl Riden
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The Ad-Hoc Committee on LOTI Policies is charged with the following:

- 1) Revise the current policies in the FPPM regarding Online at Longwood (see FPPM, Section II, U, pp. 62-68 in 2010-2011 FPPM).
- 2) Discuss faculty satisfaction with and plan for future growth in online/hybrid classes. Issues such as class size, faculty eligibility, training requirements, student evaluations, intellectual property, grade appeals, and assessment processes should be considered.
- 3) The Committee should provide an update of its work, along with its plan for future activities, to Faculty Senate at its April 14th meeting.

February 5, request to committee to convene

Committee met on March 21, 2011/ began reviewing related documents and submitting suggested changes to FPPM section T and U via google docs.

In late March, early April CGPS began considering broad changes to the entire LOTI program. As these changes would not take place until the 2011-2012 academic year, limited revisions to policy were necessary.

Progress report to senate April 14, minor changes suggested for original section U in FPPM to correct information that was completely out of date or no longer accurate (see attachment).

Change in Dean of CGPS August, 2011

Formation of DEC during fall term, 2011. DEC director of policy & planning asked by dean of CGPS to research and pull together a policy & procedures document. Decision to work on a shorter policy document for the FPPM and then a more detailed procedures handbook for all online & blended/hybrid faculty.

Original committee (with addition of Nick Langlie and Jenny Quarles from DEC) reconvened January 26th. Members agreed to work on editing various sections by February 6. All revisions combined into single document by Nick Langlie on Feb. 8 and redistributed to committee.

Committee chair requested permission to call meetings inviting any faculty member who had LOTI training to review the draft and make suggestions.

Working Lunch meetings on Feb. 21 and Feb. 24. Faculty in attendance: Rhonda Scarrow, Pat Lust, Melanie Marks, Michelle Parry, Wendy Smith, Pam Aernie, Charles White, Abbey O'Connor, Rachel Mathews, Ruth Meese, Luis Guzman, Audrey church, Pam Tracy, Gayle Dayle, Carl Riden, Gerry Sokol, Linda Lau, Christopher Register, Mary Lehman, Lily Goetz, Naomi Johnson Tsigaridas, Virginia Lewis, Gretchen Braun, Wade Lough, Chris Register, John Gaskins. Additional input via email from Linda Townsend and Kristen Welch.

All input reviewed and revisions made to draft by Jeannine Perry.

Redistributed draft to original committee and all faculty who provided feedback.

Resources

<http://www.sacscoc.org/pdf/Distance%20and%20correspondence%20policy%20final.pdf>

SACS Distance & Correspondence Education Policy Statement

¹ Southern Regional Education Board's Principles of Good Practice

(http://www.sreb.org/uploads/documents/2009/09/2009090309042322/Principles_of_Good_Practice_91.1.09.pdf)

http://www.memphis.edu/ecampus/pdfs/SACS_Documenting_Compliance_Dist_Ed_.pdf

Distance Education and the *Principles of Accreditation*: Documenting Compliance Guidelines

<http://www.sacscoc.org/pdf/commadap.pdf>

Best Practices For Electronically Offered Degree and Certificate Programs

¹ Western Cooperative for Educational Telecommunications' Best Practices for Electronically Offered

Degree and Certificate Programs (www.aaup.org/NR/rdonlyres/BBA85B72-20E9-4F62-B8B5-CDFF03CD8A53/0/WICHEDOC.PDF)

SCHEV definitions for reporting course locations and delivery format (Field Definition & Edit Checklist document provided by OAIR).

<http://www.qmprogram.org/about>

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