

Longwood University Faculty Senate

PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Faculty Senate about a new proposal/policy or about revisions to an existing proposal/policy. If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.

COMMITTEE(S) that authored or sponsored this proposal: Educational Policy Committee

TOPIC: Academic Forgiveness

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): Students who leave Longwood for academic issues often return with insurmountable academic challenges. This policy provides ONE avenue (although extreme) that would permit the student to begin his/her academic career with a clean slate.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): A student who has previously attended Longwood University and is re-admitted after an absence of at least 24 months may be eligible for Academic Forgiveness. Academic Forgiveness is designed to allow students who began their academic career poorly with an opportunity to re-start their academic career. Academic Forgiveness provides the student an opportunity to have all grades, prior to their readmission removed from their Grade Point Average. In essence, Academic Forgiveness allows a student to re-start their Longwood Grade Point Average. With Academic Forgiveness, NO grades will carry over; even if they were satisfactory. To be considered for Academic Forgiveness, the student must complete 12 semester credits and earn at least a 2.25 Grade Point Average their first semester after returning to Longwood.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): See background

Date submitted to Senate Executive Committee for Consideration: March 31, 2016

Action(s) Taken: Refer to Faculty Senate Meeting on April 7, 2016

Date first read at Faculty Senate: April 7, 2016

Action(s) Taken: Motion made and seconded to add 9th item to Additional Academic Forgiveness Specifics: 9. *Student should consult the Financial Aid Office to discuss the financial implications of this policy.*

Date final action taken by Faculty Senate: April 7, 2016

Final action(s) Taken: Amended proposal passed.

Academic Forgiveness Policy

A student who has previously attended Longwood University and is re-admitted after an absence of at least 24 months may be eligible for Academic Forgiveness. Academic Forgiveness is designed to allow students who began their academic career poorly with an opportunity to re-start their academic career. Academic Forgiveness provides the student an opportunity to have all grades, prior to their readmission removed from their Grade Point Average. In essence, Academic Forgiveness allows a student to re-start their Longwood Grade Point Average. With Academic Forgiveness, NO grades will carry over; even if they were satisfactory. To be considered for Academic Forgiveness, the student must complete 12 semester credits and earn at least a 2.25 Grade Point Average their first semester after returning to Longwood.

If Academic Forgiveness is approved by the Assistant/Associate Dean of the student's college, the following form will be completed, signed by all appropriate individuals and given to the Registrar. The course work completed prior to his/her re-admission to Longwood will continue to appear on the transcript, but the grades will not be factored into the Grade Point Average.

The option of pursuing Academic Forgiveness is available to any student who has been not been enrolled in any courses at Longwood University for a period of at least 24 months, regardless of whether they had previously been suspended or chose to leave the University on their own. Academic Forgiveness is extreme and should only be utilized by students with extremely low Grade Point Averages for whom the re-take policy is insufficient. Again, no grades will carry over, even if they were satisfactory.

Additional Academic Forgiveness Specifics:

1. Enrollment at another institution during the 24 month period does not prohibit a student from applying for Academic Forgiveness when returning to Longwood University.
2. The student should consult with their College's Assistant/Associate Dean before applying for Academic Forgiveness. Students then complete the appropriate form and submit it to the Registrar.
3. Part time students may take advantage of this option after they complete at least 12 hours of coursework with a minimum GPA of 2.25 upon their return.
4. All coursework taken upon return to Longwood University must be taken for a letter grade.
5. Longwood students are permitted a total of five re-take options during their Longwood career. Although the grades for the courses prior to Academic Forgiveness are removed from the Grade Point Average, the number of re-take options is not. For example, a student who used two re-take options prior to Academic Forgiveness will have a maximum of three re-take options after Forgiveness.
6. Academic Forgiveness may be used only once.
7. This option is specific to Longwood University. If a student were to transfer to another school before completing a degree at Longwood, the receiving institution may not recognize the Forgiveness.

8. Once a student completes a degree from Longwood University and decides to apply to a professional college (e. g., law school, medical school, graduate school), the professional college may not accept or recognize the Forgiveness.

Academic Forgiveness Application Form

Name: _____, L # _____)

I meet all of the following eligibility requirements for Academic Forgiveness:

1. I have not taken any courses at Longwood University for a period of at least 24 months from the last day of attendance.
2. I am applying for Academic Forgiveness before the start of my second semester after readmission.
3. I have never before received Academic Forgiveness.
4. I have completed 12 credit hours with a Grade Point Average of at least 2.25.

I would like to exercise my option for Academic Forgiveness and I understand that:

1. Academic Forgiveness is extreme and should only be utilized by students with extremely low Grade Point Averages for whom the re-take policy is insufficient.
2. No grades will carry over from my previous enrollment at Longwood, even if they were satisfactory.
3. Even though my previous grades will not be used to calculate my new cumulative GPA, they will remain on my transcript.
4. Although the grades for the courses prior to Forgiveness are removed from the Grade Point Average, the number of re-take options is not. I understand that a maximum of five re-take options will be permitted during the entire time at Longwood.

Student's Signature _____

Approval of Assistant/Associate Dean _____

Date _____

Please return to: **Registrar's Office**
 Longwood University
 Barlow Hall
 Farmville, VA 23909

-----For Office Use Only-----

Semester Student's First Matriculation: _____ Last Semester Attended _____

Semester of Student's Readmission: _____

Transcript Comment: _____

Copy to Fin. Aid: _____ Registrar: _____