

Longwood University
GENERAL ACADEMIC PROPOSAL/POLICY COVER SHEET

This cover sheet is intended to provide information to members of the Education Policy Committee (EPC) about a new proposal/policy or about revisions to an existing proposal/policy.

If you are proposing a new policy, then attach the text of the policy to this form. If you are proposing a change to an existing policy, then attach the text of the current policy with any deleted language marked by a strikethrough and with new language marked by an underline. If you are deleting a policy, then attach the text of the policy to be deleted.

PREPARER: (Originator, Department, or Committee that authored or sponsored this proposal)

Student Success/Academic Affairs

TOPIC: Course Repeat Language

BACKGROUND (Provide a brief statement describing the origins of this proposal, the nature of the problem it addresses, and the work completed to devise the proposal): Several years ago the course repeat language in the catalog and FPPM was changed. The change made the language very technical and incomprehensible. This new language is much clearer and emphasizes points that give the students difficulties.

SUMMARY OF NEW POLICY OR PROPOSED CHANGES OR DELETIONS TO AN EXISTING POLICY (Provide a brief list or statement describing the content of the policy or the proposed changes or deletions): No actual policy is being changed here. This is simply a significant change to the language. (Note that the proposed language will be entirely struck through and replaced with the new language.)

Current Language:

Repeated course grades supersede initial grades and replace previous grades in calculation of grade point average (Include/Exclude) for the first five repeats (whether or not these arise from the same or distinct courses). After five repeats, both the original and repeated grades and grade points are included in the GPA calculation. Course credits are only counted once. Grades for repeated courses after the fifth repeat are designated as RA, RB, RC, RD and RF. The "R" grades were replaced by an A(verage) indicator as of Fall 2011

Proposed Language:

Students are allowed five course repeats for which the original grade is excluded and the most recent grade earned, even if it is lower, will be included in GPA calculation. This means you can retake the same course five times, or retake five different courses, or any other combination. Starting with the sixth repeat, both the original and the new grade will

be included in grade point average calculations, but only the second enrollment will count in earned hours.

Only course work taken at Longwood University can be used in the repeat grade calculation. Transfer credits do not replace an earned grade. The repeat policy does not apply to courses which have an alternate repeat policy stated in the course description. Retaking a class can extend the time it takes for the student to graduate. Students do not earn additional cumulative credit (and may lose cumulative credit) when they retake a course, which can affect athletic eligibility.

All enrollments and grades appear on the transcripts regardless of repeat status. Grades for repeated courses after the fifth repeat are designated on the transcript with an 'A(verage)' in the repeat column of the transcript, to signify the grade is calculated in the grade point average. Prior to Fall 2011 repeated courses were designated by an "R" e.g. RA, RB, RC, RD and RF.

RATIONALE FOR THE POLICY OR PROPOSED CHANGES (Provide a brief statement as to why the new policy, the changes, or the deletion is needed): It is clearer and emphasizes some points that cause difficulty for students.

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SIGNATURE PAGE

1. Educational
Policy _____
Committee

2. Faculty Senate

3. *VPAA

4. *BOV/SCHEV - VPAA will submit materials for approval

5. Date received by _____
Registrar

All curriculum proposals/changes are change (see definition and consult EPC chair prior to submitting materials)