

Faculty Senate Meeting  
Thursday, September 1, 2022, 3:30pm

Dr. Virginia Lewis called the meeting to order at 3:35pm. The following members were present:

|                             |                           |                       |
|-----------------------------|---------------------------|-----------------------|
| Dr. Lee Bidwell             | Dr. Roger Byrne           | Dr. Darrell Carpenter |
| Dr. Scott Cole              | Dr. Karla Collins         | Dr. Jackie Daniel     |
| Mr. Donovan Douglas         | Dr. Kathy Gee             | Dr. Brandon Haffner   |
| Mr. Mark Hamilton           | Dr. Kari Hampton          | Ms. Mackenzie Harry   |
| Dr. Tai Johnson             | Dr. Roland Karnatz        | Dr. Chris Kukk        |
| Claire LaRoche, J.D.        | Dr. Virginia Lewis        | Dr. Angela McDonald   |
| Dr. Dan Michael             | Ms. Sara Neher            | Dr. JoEllen Pederson  |
| Dr. JoEllen Pederson        | Dr. Tim Ritzert           | Dr. Brent Roberts     |
| Ms. Annette Rosado-Figueroa | Dr. Larissa Smith         | Dr. Shawn Smith       |
| Dr. Toni Sorrell            | Dr. Bruce Speas           | Dr. Ryan Stouffer     |
| Dr. Dorothy Suskind         | Dr. Sarah Tanner-Anderson | Dr. Wendy Thompson    |
| Dr. Ronda Walker            | Dr. Haley Woznyj          | Dr. Andrew Yeagley    |
| Ms. Teresa Dodson, Recorder |                           |                       |

Also present were – Dr. Bill Abrams, Mr. Josh Blakely, Ms. Kathy Charleston, Dr. Audrey Church, Ms. Courtney Hooker, Ms. Dana Slater, Dr. David Shoenthal.

The minutes from the [April 21, 2022](#) Faculty Senate meetings were approved as submitted.

Dana Slater gave a report on student conduct and integrity. She reviewed the [website](#) that included an overview of where to find the information for [filing a complaint](#). She also reviewed the steps that should be taken when completing the [Incident Reporting Form](#), she encouraged faculty to be as detailed as possible when completing the incident report and asked them to include backup information along with the report, stressing that the more information she has in regard to a case, the better. She encouraged faculty to send her recommendations of students that may be suitable to serve on the Honor and Conduct Board, currently 16 students are serving on the board.

Ballots were passed out for the Faculty Senate Executive Committee At-large special election. It was determined after a vote, Dr. Haley Woznyj was elected to serve on the Faculty Senate Executive Committee as an At-large member representing CBE.

Dr. Lewis asked for Senate approval of [2022-23 Senate Committee](#) assignments and appointments. Approval was given via acclamation.

Discuss Item – [FPPM – Timeline for Sabbatical Applications](#) is a carry-over item from last year. Dr. Smith explained the reason for the change. The current schedule makes it difficult for departments to plan for the following academic year. By moving the application date earlier, departments will have ample time to plan for the next academic year. Additionally, the work load for the committee and the Provost will be broken up more evenly between the fall and spring semesters. There being no discussion, the change will be voted on at the next Senate meeting.

Mark Hamilton gave a report on Greenwood Library initiatives:

- Grant program – the Virtual Library of Virginia (VIVA) operates an initiative called Open and Affordable Course Content. This is grant program offering anywhere between \$2,000 for adopting an open book project all the way up to \$30,000 for large scale projects.
- VIVA conducted a survey last year across the state at several colleges and universities to see how students used materials – over 40 institutions participated in the survey. The survey found that students

often do make decisions on what courses to take based upon whether they have access to course materials, and also, the cost of materials. More information on the survey is to come.

- VIVA is working to make materials affordable – Longwood was involved in a large scale program this summer, called the Curriculum Driven Acquisitions Program. The primary goal of the program is to reduce the cost of course materials for Virginia students by matching titles on bookstore lists to e-books available for purchase or already held in VIVA shared e-book collections. All e-books purchased through the program are added to the participating library's collection. All e-books matched to bookstore lists are acquired with unlimited user access. About 80 titles have been purchased.
- The course materials affordability committee will be conducting a survey this fall to find out what faculty is using in regard to open materials. This will help gather data as to what is being used.
- We have access through VIVA to a growing number of Open Access publishers, where VIVA covers article processing charges (APCs).  
Wiley: <https://authorservices.wiley.com/open-research/open-access/browse-journals.html>  
ACM (Associate for Computing Machinery): <https://vivalib.org/va/collections/acmopen>  
Rockefeller University Press: <https://vivalib.org/va/RUP-oa>  
Institute of Physics: <https://vivalib.org/va/collections/iop>
- The library has a new podcast called Greenwood Gab.

Dr. Lewis reviewed the [Faculty Appointments to Student Affairs – University Boards and Committees](#)

Under Announcements -

The Faculty Bookplate Ceremony honoring 2022 promoted and/or tenured faculty and emeriti faculty will be held in the Oppenheimer Gallery immediately following Senate. Refreshments and beverages will be served, and the chosen books will be on display.

Dr. Smith announced that she sent out a reminder email about Covid notifications – Students that test positive for Covid should report it to the CARE team, please do not send them to the University Health Center to report a positive test. Going to the University Health Center for seeking care or obtaining a test is fine. Remind the students that if they do go to the Health Center, they are to call first, between the hours of 8:30 am – 6:00 pm, they are closed for lunch between 1-2 pm. If they call and no one answers, please instruct the students to leave a voice message and someone will call them back. On-line appointments are not available.

Under New Business -

Information was shared that students are having problems obtaining materials from the bookstore – Dr. Smith will contact Matt McGregor about this.

The extra time accommodations for students seems to have changed recently? What use to be extra minutes for test taking, has now turned into extra hours, and at times, extra days. This will be looked into.

There being no further business the meeting was adjourned at 4:35pm.

Respectfully submitted,  
Teresa Dodson