

<p style="text-align: center;">UNDERGRADUATE COURSE CHANGE GENERAL EDUCATION</p>

Proposal for a Course Change

Department ENGL Submission Date November 22, 2011

Semester of Implementation Fall 2011

I. Proposed Course Change Information

	CURRENT	Check Box if No Change	PROPOSED CHANGE
Discipline Prefix	<u>ENGL</u>	<input checked="" type="checkbox"/>	<u> </u>
Course Number	<u>400</u>	<input checked="" type="checkbox"/>	<u> </u>
Course Title	<u>Active Citizenship: An Advanced Writing Seminar</u>	<input checked="" type="checkbox"/>	<u> </u>
Credit Hours	<u>3</u>	<input checked="" type="checkbox"/>	<u> </u>
Prerequisites	<u>Fulfillment of General Education Goals 2 and 3; 75 credit hours or permission of the Chair of the General Education Committee_</u>	<input checked="" type="checkbox"/>	<u> </u>
Speaking Intensive	<u>No</u>	<input checked="" type="checkbox"/>	<u> </u>
Writing Intensive	<u>No</u>	<input checked="" type="checkbox"/>	<u> </u>
If Cross-Listed:			
Secondary Prefix	<u> </u>	<input type="checkbox"/>	<u> </u>
Course Number	<u> </u>	<input type="checkbox"/>	<u> </u>

Current Course Description:

ENGL 400. *Active Citizenship: An Advanced Writing Seminar.* Develops rhetorical skills needed for citizenship in a democracy. Includes interdisciplinary inquiry into and analysis of at least one significant public issue across all sections.

Prerequisite: Fulfillment of General Education Goals 2 and 3; 75 credit hours or permission of the Chair of the General Education Committee. 3 credits. Fulfills General Education Goal 14.

Proposed New Course Description (***Must match description on course syllabus***):

_____ **ENGL 400. Active Citizenship: An Advanced Writing Seminar.** Develops rhetorical skills needed for citizenship in a democracy. Includes interdisciplinary inquiry into and analysis of at least one significant public issue across all sections.
Prerequisite: Fulfillment of General Education Goals 2 and 3; 75 credit hours or permission of the Chair of the General Education Committee. 3 credits. Fulfills General Education Goal 13. _

☐ Delete Course from Catalog

☐ Submit Course to Storage

General Education Goal(s) for which course is designed: 13

Does the proposed change affect how the course will satisfy the nine (9) required General Education Course Criteria (page 11)? ☐ Yes ☒ No If yes, please explain. _____

Please attach a proposed syllabus in SACS format that contains proposed changes.

II. Required for Major, Minor, Concentration (please specify):

The course fulfills a general education goal for all students, but not the requirements of any specific major.

III. Rationale for Proposed Changes:

The only change corrects a typographical error in the course description, renumbering the general education goal that the course fulfills to take into account the elimination of Goal 12.

IV. Resource Assessment, if change warrants it:

A. How frequently do you anticipate offering this course?

No change

B. Describe anticipated change in staffing for the course:

No change

C. Estimate the cost of new equipment required due to change:

No change

D. Estimate the cost of and describe additional library resources:

No change

E. Will the change in the course require additional computer use, hardware or software?

☐ Yes ☒ No If yes, please describe and estimate cost:

F. Will a new or changed course fee be assessed? ☐ Yes ☒ No If yes, the Fee recommendation worksheet must accompany this form. It can be found at the following url:

www.longwood.edu/budget (See Appendix B for sample of form.)

SIGNATURE PAGE
UNDERGRADUATE COURSE CHANGE
GENERAL EDUCATION

Course Name/Number English 400 Course Title Active Citizenship: An Advanced Writing Seminar

V. Approvals

	Date received	Date approved	Signature
1. Department Curriculum Committee Chair	_____	_____	_____
2. Department Chair	_____	_____	_____

The Department Chairs whose programs may be affected have been notified:

Department _____ Date Notified _____
Department _____ Date Notified _____
Department _____ Date Notified _____

3. College Dean	_____	_____	_____
4. College Curriculum Committee	_____	_____	_____
5. General Education Committee	_____	_____	_____
6. Educational Policy Committee	_____	_____	_____
7. Faculty Senate Chair	_____	_____	_____
8. Date received by Registrar	_____		

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

December 15th to the College Curriculum Committee
February 1st to the General Education Committee
March 1st to the Educational Policy Committee (EPC)

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog.