

**UNDERGRADUATE NEW PROGRAM
MAJOR OR MINOR OR CONCENTRATION
*Within an Existing Degree Program****

**For a new degree program, in addition to EPC program and course forms you must complete all procedures and forms found in the "SCHEV Guidelines."*

Proposal for a New Program

Department Comm. Studies and Theatre **Submission Date** 2/14/12

Degree N/A **Program Name** Technical Production

Major ☐ Minor ☒ Concentration ☐

Semester of Implementation F12

I. Outline of the proposed major, concentration, licensure, or certificate including catalog copy.

See Attached

II. New courses which will be proposed as part of this program. Be sure to submit a separate proposal for each new course using appropriate forms. N/A

III. Rationale for the program: See Attached

IV. Resource Assessment

A. Estimate additional staff requirements for this program. 0

B. Estimate the amount and cost of equipment, library resources, computer hardware and software, and other resources that will be required to carry out this program.

0

V. Anticipated enrollment in program after five (5) years. 15-20

VI. Affected Licensure

Where teaching licensure may be affected, the licensure officer should be notified.

Licensure Officer _____ Date Notified _____

SIGNATURE PAGE
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Department Comm. Studies and Theatre Program Name Technical Production

VII. Approvals

	Date received	Date approved	Signature
1. Department Curriculum Committee Chair	_____	_____	_____
2. Department Chair	_____	_____	_____

If the proposed course could have an impact on other departments or programs, the appropriate affected chairs or program directors should be notified of the proposed changes.

Departments/programs that might be affected	Individuals contacted and date contacted
_____	_____
_____	_____
_____	_____
3. College Dean	_____
4. College Curriculum Committee	_____
5. Educational Policy Committee	_____
6. Faculty Senate	_____
7. Date received by Registrar	_____

All curriculum proposals/changes are processed in the date order received. In order to be included in the next academic year's catalog, all paperwork must be submitted no later than:

February 1st to the College Curriculum Committee
March 1st to the Educational Policy Committee (EPC)

Submission within the deadlines does not guarantee processing in time for the next academic year's catalog. For new degree programs that must go to SCHEV for approval, entry into the catalog may not occur for at least another year.