**Academic Technology Advisory Committee Meeting Minutes**

Tuesday, January 28, 2025

 **Committee Members: Bold in Attendance:**

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| **Stephanie Buchert** | **Jamie Krogh** | **Pubali Mukherjee** | **Kim Redford** **Ex-officio** |
| **Scott Chapman** | **Ashlie Leslie – Ex-Officio** | **Sanish Rai – Chair** | **Laura Sanchez** |
| Steven Hoehner | Bjoern Ludwar | **Pam Randall** | **Special Guest: John Hogge, ITS Classroom Technologist** |

 The meeting was held virtually via Zoom. Dr. Rai called the meeting to order at 1 PM.

* **Classroom Technology:**
As requested by the committee at the end of last semester, John Hogge, ITS classroom technologist, joined the meeting to discuss options for annotation in classrooms. Options discussed included Crestron AirMedia, HoverCam, and Newline Flex. The recommendation from ITS is the Newline Flex. This solution is reasonably priced, easy to incorporate into the current classroom configuration, and provides precise annotation options for charting, etc. Dr. Rai inquired about a mobile option that would allow faculty to use it in any space. John reported that there are a number of tablets that would work for this purpose and volunteered to work with Dr. Rai to test his tablet in a classroom.

John also introduced a recommended replacement for Crestron in classrooms. The new product that has been identified is the AMX Jetpack. This solution will provide the same basic functionality of the Crestron at a fraction of the price. Further, ITS technicians can install the device, eliminating the cost and wait time for a vendor to perform the work. This device will be suitable for the standard classroom set up with one output. Crestron will still be used in the spaces with advanced configurations and multiple outputs. John has one of these devices in his office in French Hall and invited anyone on the committee with an interest to contact him to schedule a demo.
* **Bedford 106:**
Dr. Chapman inquired about technology changes/upgrades in Bedford 106. Kim Redford shared that work in this room is on IT’s radar; however, we are waiting for the new ETF spending cycle to open up. They are in hopes that will be soon and the work could potentially take place during Spring Break.
* **Interactive Presentation Software:**

Dr. Sanchez inquired about the purchase of interactive presentation software such as Genially and Nearpod for faculty use. She currently uses the software via a personally purchased license. She reports that it is popular with students and great for student engagement. There are free versions available; however, they offer limited templates. Dr. Randal reports that she has used Jamboard for this in the past and that it has now been discontinued. Ashley Leslie commented that she worked with faculty for a solution to replace Jamboard some time ago. She will look for those notes and be in touch with options. She also stated that DEC will work with faculty to gather information on cost free options for this and invite all faculty to an information sharing session.

* **AI Update:**
Ashley Leslie provided an update from the AI task force. A survey was distributed to faculty. A task force sub-committee will meet soon to review the responses. Another sub-committee is looking into options for possible purchase of an AI subscription for campus. ChatGPT and Claude are two options under review. She will provide additional information at the next meeting.

The meeting was dismissed at approximately 1:33 PM.