

# **Personal Web Request Form (Faculty/Staff Only)**

Please submit the completed form to User Support Services, who will forward the request to the system administrators for approval.

## **Access Agreement**

I hereby agree to abide by all Information Technology policies including, but not limited to, the Longwood University Acceptable Use of Information Technology Resources and Systems policy and the Longwood University Web Site Policies and Procedures. I realize that any information contained within the directory I am given access to is my responsibility and is exclusively for use in support of Longwood University related activities.

**Please complete all fields below:**

**Name:** \_\_\_\_\_

**Longwood EMail Address:**\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_