

Minutes

IRB Meeting

April 30th, 2026; 3:30 – 5:00 pm

- Present: Jo Morrison, Karen Kinslow, Alison King, Tom PlaHovinsak, Gregg Harbaugh-Schattenkirk, Becca Brusseau, Julia Maserjian, Jessica Bourdon
- Approval of the minutes from the April 2nd meeting
 - Minutes approved
- Report on IRB Activity: Protocols Assigned to the April Meeting
 - Exempt 1
 - Number of active protocols 97
- Update on Protocol 25-09-269
 - The investigator has decided to withdraw the protocol
- Presentation of Protocol 26-04-448
 - The committee reviewed a survey-only protocol and determined that anonymity protections were sufficient, participant resources were appropriate, and the study met criteria for Exempt review.
- Note on [Longwood Policy 2005: Protection of Minors and Reporting Abuse](#)
 - The IRB noted Longwood Policy 2005 (Protection of Minors and Reporting Abuse). The policy has been linked on the IRB webpage and posted at the top of the eProtocol assent page.
- Final revisions and vote for approval:
 - Standards and Procedures for Interview-Based Research
 - Approved
 - Standards and Procedures for Use of Photography, Audio, and Video in Research
 - Updates reflect University Counsel guidance, including clarification of public vs. private spaces and considerations for use of images involving minors.
 - Approved with revisions.
- Review of Exempt S & Ps
 - Revisions approved including:
 - Updated approval periods (1 year for undergraduate independent studies; 3 years for graduate independent studies)
 - Clarifications regarding allowable technologies (e.g. EKG/EEG were discussed; no changes made at this time pending further consideration.
- Continuing membership of the IRB
 - Julia Maserjian (community member) is stepping down. The IRB thanks her for her service and contributions to the committee.
 - Dr. Eric Laws is stepping down. The IRB extends its sincere appreciation for his many years of service and significant contributions to the committee.
- 2026-27 meeting schedule
 - The IRB will reconvene on the first Thursday of the Fall 2026 semester (August 27th), other meeting dates will be determined and distributed before the end of the Spring semester.