

Minutes

IRB Meeting

December 5, 2024; 3:30 – 5:00 pm

- Present: Jo Morrison, Eric Laws, Jackie Secoy, Becca Brusseau, Larry Collins, Alison King, Tom PlaHovinsak, Ryan Stouffer, Greg Harbaugh-Schattenkirk
- Membership update
 - Scott Grether has stepped down from the IRB
 - The IRB has recruited a new community member. Julia Maserjian will be joining the IRB beginning in January 2025.
- Approval of the minutes from the October 31st 2024 meeting
 - Minutes approved
- Report on IRB Activity: Protocols Approved Since October Meeting
 - Exempt 4
 - NotHSR Determination 1
 - Number of active protocols 24
- Revisions and vote for approval of Standards and Procedures
 - Research with Longwood Student Athletes
 - Minor language changes were proposed and approved, including replacing "subjects" with "participants" and clarifying ongoing consent processes.
 - Pedagogical Research and FERPA
 - Discussion highlighted concerns regarding the classification of course evaluations as FERPA-protected records and their implications for research.
 - Questions arose about data ownership, student anonymity, and the intersection of FERPA and research ethics.
 - Action Item: Dr. Morrison will consult the registrar and other stakeholders to clarify FERPA's applicability to course evaluations and propose revised language in the next meeting.
 - The S&P revision was tabled for further discussion in January.
 - Recruiting Students for Research
 - The IRB discussed revising language to ensure cultural sensitivity and address power imbalances between faculty and students.
 - A specific sentence addressing cultural differences was removed to improve clarity and flow.

Next Steps and Action Items

- Dr. Morrison will research FERPA regulations and course evaluation policies and consult external IRB forums for guidance on data rights and anonymity in research.
- Gregg Harbaugh-Schattenkirk will bring concerns about university-administered evaluations to a faculty committee for further exploration.
- Questions, comments, concerns.
 - No additional items were raised.

Next meeting: Thursday, January 30th 3:30 – 5:00 pm on Zoom
Zoom recording deleted 1/21/2025