**Longwood University Staff Advisory Committee Meeting**

**March 21, 2024**

**1:30pm**

**Eason 223**

**Agenda**

**Call to Order**: Samantha Dunn-Miller, Chair

**Confirmation of Quorum**: We only have 6 total in attendance today: Samantha Dunn-Miller, Jesse McDaniel, Jessica Stimpson, Cindy Elliot, Reggie Marsh, Dana Slater. We do not have enough in attendance to vote or make decisions today.

**Committee Open Forum: n/A**

**Secretary’s Report:** Getting minutes uploaded to Box and get active members updated on website.

**Treasurers Report**: Barbara Johnson- Currently have $212.17 in local fund and $1,265.78 in agency fund.

**Old Business**:

Silent Auction: Members are still bringing items to Samantha to use for silent auction. Barbara has agreed to take pictures of all of the items to use on the sheet that faculty/staff will have access to.

Ice-cream Social: Snowie RVA. Already approved on campus for Longwood. Samantha reached out directly and they gave really good price for !1.50 ish per cup. They have a really big variety of flavors to choose from including sugar free options.

Cookbook- Should we revisit this option when we have enough to vote? Some say yes because of the sentimental “value” it could have. Some may value using a recipe from someone they know. Others feel it would not profit since you can look up recipes.

Halloween Bash: The dates previously discussed were October 30th and October 31st. Halloween is on a weekday this year (Thursday) so it was decided Samantha would email the committee members so we could vote on doing it on the 30th or 31st so we can reserve Blackwell in advance.

\*To follow up on this, per email votes, the committee voted to go with October 31st to do the Halloween Bash. Samantha has released the 30th date with conferences and events.

**New Business: N/A**

**Members:** Discussed how many we currently need to have a full committee since we will have 5 rolling off in June.

New Member we have added: Kathleen Roberts. Samantha, Chair, sent out an email to everyone to vote on adding Kathleen to the committee and she was voted on.

Next Meeting: May 16th @ 1:30pm-Rotunda 103.