**Longwood University Staff Advisory Committee**

**October 17, 2024**

**1:30pm**

**Agenda**

**Call to Order**: Jessica Stimpson, Chair

**Confirmation of Quorum**: We do not have a Quorum today.

**Committee Open Forum:**

**Treasurer’s Report**: All balances have been paid. Jennifer deposited the $20 from Jessica that was the last money received from the silent auction.

**Old Business**:

* Cookie Crumble: 9/26- This went well. We did not have a lot of cookies leftover. We have confirmation for the future that we can use Sam’s Club for this event. Jessica will plan to pass this communication along for the next Chair.

**Fundraisers**:

* 50/50 Raffle at Halloween Bash- Jennifer confirmed she will bring tickets to use and manage during the Halloween Bash.
* Silent Auction-
* Candy Gram- We plan to revisit both of these items in the Spring.
* Halloween Bash- Scheduled for 10/31. 10am-11:30am. Location: Blackwell Ballroom.
* Andy Taylor Center will come and do their parading through to collect candy starting @ 10am.
* Picture area: No longer doing mums and straw bales. Mums are picked over and cannot find decent looking ones to get and use. The LCVA donated Halloween décor (spider webs) so we will use items on hand with the webs to use to decorate for a photo setup area.
* Will meet at 830am to start setting up. Whoever is able to come over can come to help.
* Those who plan to participate in pumpkin décor can drop pumpkins off up until 930am.
* Food has been ordered.
* Shannon to send out another reminder on Monday. Deadline to submit skit routine remains the same as discussed in September as 10/23.
* Kathleen can help tally pumpkin votes.
* Judges have been confirmed as being: Sarah Tanner-Anderson, Chris Kukk and Ferg.

**New Business**: None today

**Membership:** Need 2 members, does not matter if AP or Classified.

**Next meeting:** November 21, 2024 @ 1:30

**Adjournment**